

ADOPTED
MINUTES
VICTOR VALLEY COLLEGE
CURRICULUM COMMITTEE MEETING

October 25, 2012

2:30 p.m.

1. CALL TO ORDER

The meeting was called to order at 2:34 p.m. by Debra Blanchard, Chairperson.

MEMBERS PRESENT:

Debra Blanchard, Chairperson, Carol Delong, Patty Golder, Lisa Harvey, Leslie Huiner, Pam James, Mike McCracken, Scott Jones, Alice Ramming

MEMBERS ABSENT: Ron Fields

GUESTS:

Eileen Alsina, Richard Cerreto, Tim Johnston, Lori Kildal, Greta Moon, Pat Wagner, Ruby Wikstrom

2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:

None

3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS: None

4. MINUTES:

It was MSC (Golder/Delong, 8-0) to approve the minutes of October 11, 2012 as corrected.

5. ACTION ITEMS:

COURSES:

5.1 AGNR 61 Natural Landscape Practices

It was MS (Golder/Delong) to approve the course update for AGNR 61 Natural Landscape Practices. It was MSC (Jones/Delong, 8-0) to table the motion to approve.

5.2 AGNR 106 Veterinary Terminology and Technology (formerly AGNR 51)

It was MS (James/Harvey) to approve the course update for AGNR 106 Veterinary Terminology and Technology. It was MSC (James/Golder, 7-1) to table the motion to approve.

5.2 AGNR 106 Veterinary Terminology and Technology (formerly AGNR 51)

It was MSC (McCracken/Ramming, 8-0) to table adding Distance Education as a method of instruction for AGNR 106.

5.4 AGNR 175 Sustainable Agriculture, Environment and Society

It was MSC (James/Huiner, 8-0) to approve as corrected the course update for AGNR 175 Sustainable Agriculture, Environment and Society.

- 5.5 AGNR 175 Sustainable Agriculture, Environment and Society**
It was MSC (James/McCracken, 8-0) to approve Distance Education as a method of Instruction for AGNR 175.
- 5.6 AJ 101 Introduction to Administration of Justice**
It was MSC (Huiner/Harvey, 8-0) to approve the course update for AJ 101 Introduction To Administration of Justice.
- 5.7 AJ 103 Criminal Law**
It was MSC (Delong/Jones, 8-0) to approve the course update for AJ 103 Criminal Law.
- 5.8 ATHL 121P Preparation for Intercollegiate Men's Basketball**
It was MSC (Golder/Delong, 8-0) to approve the course update for ATHL 121P Preparation for Intercollegiate Men's Basketball.
- 5.9 ATHL 132P Preparation for Intercollegiate Wrestling**
It was MSC (Harvey/Golder, 8-0) to approve as corrected the course update for ATHL 132P Preparation for Intercollegiate Wrestling.
- 5.10 BET 123T Machine Transcription**
It was MSC (Ramming/Harvey, 8-0) to approve as corrected the course update; unit change from 2.0 to 3.0 units and change contact hours to 48-54 lecture only for BET 123T Machine Transcription.
- 5.11 BET 123T Machine Transcription**
It was MSC (Golder/Jones, 8-0) to approve BET 104 as recommended preparation for BET 123T Machine Transcription.
- 5.12 FIRE 68 Principles of Fire and Emergency Services Safety and Survival**
It was MSC (Delong/Jones, 8-0) to approve FIRE 68 Principles of Fire and Emergency Services Safety and Survival as a new course
- 5.13. FIRE 68 Principles of Fire and Emergency Services Safety and Survival**
It was MSC (Harvey/Delong, 8-0) to approve Distance Education as a method of instruction for FIRE 68.
- 5.14 GUID 100 Career and Life Planning**
It was MSC (James/Harvey, 8-0) to approve the course update for GUID 100 Career and Life Planning.
- 5.15 GUID 107 Learning Strategies and Study Skills**
It was MSC (McCracken/Golder, 8-0) to approve the course update for GUID 107 Learning Strategies and Study Skills.
- 5.16 KIND 162 Introduction to Ballroom Dance (formerly PEDDA 162 Ballroom Dance 1)**
It was MSC (Golder/Jones, (8-0) to approve the course update, number/title change and repeatability change from 3X to 0X for KIND 162 Introduction to Ballroom Dance.

5.17 RSPT 230 Introduction to Respiratory Therapy

It was MS (Ramming/Golder) to approve the prerequisites for RSPT 230. It was MSC (James/Ramming, 6-2) to table the motion to approve MATH 90, CHEM 100, BIOL 100 or BIOL 107 as prerequisites for RSPT 230.

6. INFORMATION/DISCUSSION: Agenda item 6.3 was moved before 6.1

6.3 ADA Approval

Discussion regarding ADA approval process. Per the Chair, the ADA approval step has in CurricUNET has been changed from required to optional.

6.1 Program and Course Approval Handbook – pages 26-49

No discussion. Will be discussed at the next meeting.

6.2 Psychology Transfer Model Curriculum (PSYC AA-T)

Discussion regarding TMC changes and statistics requirements. Department needs to make corrections so TMC can be resubmitted to the State for approval.

6.4 Curriculum Handbook

The chair distributed a draft of the VVC Curriculum Handbook and asked the committee members to review and submit corrections or changes.

7. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: None

8. ADJOURNMENT

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Debra Blanchard
Chairperson