

ADOPTED
MINUTES
VICTOR VALLEY COLLEGE
CURRICULUM COMMITTEE MEETING

NOVEMBER 7, 2013

2:45PM

1. CALL TO ORDER

The meeting was called to order at 2:50 p.m. by Debra Blanchard, Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Carol Delong, Ron Fields, Patty Golder, Pamela James, Mike McCracken

MEMBERS ABSENT: Lisa Harvey, Leslie Huiner, Scott Jones, Alice Ramming

GUESTS: Laird Eklund, John Sweet, Ruby Wikstrom

2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA: None

3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

4. MINUTES:

It was MSC (McCracken/Golder, 5-0) to approve the minutes of October 24, 2013 as corrected.

5. CONSENT AGENDA:

It was MSC (DeLong/James, 5-0) to approve the consent items in one action.

5.1 HIST 103 World History to 1500

Textbook Revision

5.2 HIST 104 World History Since 1500

Textbook Revision

6. ACTION ITEMS
COURSES

6.1 ALDH 62 Acute Care CNA

It was MSC (Fields/McCracken, 5-0) to approve as corrected the course update for ALDH 62 Acute Care CNA and changing the units from 4.0 to 4.5, and laboratory hours to 72-81.

6.2 ALDH 62 Acute Care CNA

It was MSC (James/Delong, 5-0) to approve as corrected Current/Active State of California CNA Certification and ALDH 60 as prerequisites for ALDH 62.

6.3 ALDH 125 Medical Aspects of Drugs and Alcohol

It was MSC (McCracken/Golder, 5-0) to approve the course update for ALDH 125 Medical Aspects of Drugs and Alcohol.

It was MSC (DeLong/James, 5-0) to bundle agenda items 6.4 through 6.15. It was MSC (McCracken/Fields, 5-0) to approve Agenda items 6.4 through 6.15 in one action.

6.4 AUTO 138 Cooperative Education Automotive

Course update.

6.5 BADM 138 Cooperative Education Business Administration

Course update.

6.6 BESC 138 Cooperative Education Business Escrow

Course update.

- 6.7 **BET 138 Cooperative Education Business Education Technology**
Course update.
- 6.8 **BRE 138 Cooperative Education Business Real Estate**
Course update.
- 6.9 **CHDV 138 Cooperative Education Child Development**
Course update.
- 6.10 **CIDG 138 Cooperative Education Computer Integrated Design and Graphics**
Course update.
- 6.11 **ELCT 138 Cooperative Education Electronics**
Course update.
- 6.12 **NURS 138 Cooperative Education Nursing**
Course update.
- 6.13 **PSYC 138 Cooperative Education Psychology**
Course update.
- 6.14 **SOC 138 Cooperative Education Sociology**
Course update.
- 6.15 **WELD 138 Cooperative Education Welding**
Course update.
- 6.16 **ESL 43 Low Advanced Reading and Vocabulary**
It was MS (Golder/Delong, 5-0) to approve the course update for ESL 43 Low Advanced Reading and Vocabulary. After discussion it was MSC (Golder/McCracken, 5-0) to table the item.
- 6.17 **ESL 43 Low Advanced Reading and Vocabulary**
It was MSC (James/Golder, 5-0) to table recommendation preparation approval.
- 6.18 **ESL 43 Low Advanced Reading and Vocabulary**
It was MSC (James/Delong, 5-0) to table distance education approval.
- 6.19 **GEOG 101.0 Physical Geography**
It was MSC (Delong/Fields, 5-0) to approve the course deactivation for GEOG 101.0 Physical Geography.
- 6.20 **KIN 142 Athletic Training II (formerly PE 142)**
It was MSC (Golder/James, 5-0) to approve the course update and number change for KIN 142 Athletic Training II (formerly PE 142).
- 6.21 **KIN 142 Athletic Training II (formerly PE 142)**
It was MSC (Fields/McCracken, 5-0) to approve ALDH 141 or KIN 141 as a prerequisite for KIN 142.
- 6.22 **MUSC 104 Basic Musicianship, Level I**
It was MSC (Golder/Delong, 5-0) to approve the course update and title change for MUSC 104 Basic Musicianship, Level I.
- 6.23 **MUSC 104 Basic Musicianship, Level I**
It was MSC (Fields/James, 5-0) to approve MUSC 101 as a prerequisite for MUSC 104.
- 6.24 **MUSC 104 Basic Musicianship, Level I**
It was MSC (Delong/Golder, 5-0) to approve MUSC 102 as a co-requisite for MUSC 104.
- 6.25 **KIND 176B Basic Dance Rehearsal and Performance I**
It was MS (Golder/Fields, 5-0) to approve as a new course KIND 176B Basic Dance Rehearsal and Performance I. After discussion, it was MSC (James/McCracken, 5-0) to table the item. Lab content needs to be rewritten.

7. INFORMATION/DISCUSSION

There was discussion regarding tabled items and emails between originator and another curriculum committee member other than the area representative. It was decided that, as a courtesy, the department chair and the area representative should be copied on the emails in order to keep them apprised of any changes to the proposed course outline.

Discussion regarding the procedure for submission of AD-T's to the Chancellor's office.

8. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

9. ADJOURNMENT

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Debra Blanchard
Chairperson