

CORRECTED
MINUTES
VICTOR VALLEY COLLEGE
CURRICULUM COMMITTEE MEETING

November 8, 2012

2:30 p.m.

1. CALL TO ORDER

The meeting was called to order at 2:31 p.m. by Debra Blanchard, Chairperson.

MEMBERS PRESENT:

Debra Blanchard, Chairperson, Carol Delong, Ron Fields, Patty Golder, Pam James, Mike McCracken, Scott Jones

MEMBERS ABSENT:

Lisa Harvey, Leslie Huiner, Alice Ramming

GUESTS:

Eileen Alsina, Richard Cerreto, Lori Kildal, Neville Slade, Ruby Wikstrom

2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:

None

3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS: None

4. MINUTES:

It was MSC (Fields/Delong, 6-0) to approve the minutes of October 25, 2012 as presented.

5. ACTION ITEMS:

COURSES:

5.1 AGNR 60 Horticulture Laboratory

It was MSC (Golder/Delong) to approve as corrected the course update for AGNR 60 Horticulture Laboratory.

5.2 AGNR 74 Conservation & Sustainability Practices

It was MSC (James/Jones, 6-0) to approve the course update for AGNR 74 Conservation & Sustainability Practices.

5.3 AGNR 74 Conservation & Sustainability Practices

It was MSC (Delong/Golder 6-0) to approve Distance Education as a method of instruction for AGNR 74.

5.4 AGNR 74A Sustainable Community Leadership

It was MSC (Jones/McCracken, 6-0) to approve the course update for AGNR 74A Sustainable Community Leadership.

- 5.5 AGNR 74A Sustainable Community Leadership**
It was MSC (Fields/McCracken, 6-0) to approve Distance Education as a method of Instruction for AGNR 74A.
- 5.6 ANGR 74B Biodiversity Management and Technology**
It was MSC (Golder/Fields, 6-0) to approve the course update for ANGR 74B Biodiversity Management and Technology.
- 5.7 ANGR 74B Biodiversity Management and Technology**
It was MSC (Fields/James, 6-0) to approve Distance Education as a method of Instruction for AGNR 74B.
- 5.8 AGNR 102 Equine Science**
It was MSC (Field/Delong, 6-0) to approve as corrected the course update for AGNR 102 Equine Science.
- 5.9 AGNR 102 Equine Science**
It was MSC (Golder/Delong, 6-0) to approve as Distance Education as a method of Instruction for AGNR 102.
- 5.10 AGNR 122 Plant Propagation and Greenhouse Production**
It was MSC (Fields/Jones, 6-0) to approve the course update for AGNR 122 Propagation and Greenhouse Production.
- 5.11 BIOLOGY 100 General Biology**
It was MSC (Fields/James, 6-0) to approve as corrected BIOL 100 General Biology.
- 5.12-**
- 5.16** It was MSC (Fields/James, 6-0) to bundle agenda items 5.12-5.16. It was MSC (Golder/McCracken, 6-0) to approve agenda items 5.11-5.16 as listed below:
- 5.12 BIOL 30 Molecular Forensics** – Course deactivation
 - 5.13 BIOL 31 Forensic Taphonomy** – Course deactivation
 - 5.14 CIS 106 Introduction to Computer Technology for Educators** – Course deactivation
 - 5.15 POLS 120 Leadership** – Course deactivation
 - 5.16 POLS 50 United States Government** – Course deactivation
- 5.17 AGNR 61 Natural Landscape Practices**
It was MSC (Fields/Golder, 6-0) to approve as corrected AGNR 61 Natural Landscape Practices. Note: 2005 is newest edition for Landscape Construction by D. Santer.
- 5.18 AGNR 106 Veterinary Terminology and Technology**
It was MS (Fields/McCracken) to approve AGNR 106. It was MSC (Golder/Fields, 6-0) to table the motion to approve AGNR 106.
- 5.19 AGNR 106 Veterinary Terminology and Technology**
It was MS (Fields/McCracken) to approve Distance Education as a method of Instruction

for AGNR 106. It was MSC (James/McCracken, 6-0) to table the motion to approve Distance Education as a method of instruction for AGNR 106.

5.20 RSPT 230 Introduction to Respiratory Therapy

It was MSC (Fields/McCracken, 6-0) to approve Acceptance into the Respiratory Therapy Program as a prerequisite for RSPT 230 Introduction to Respiratory Therapy.

6. INFORMATION/DISCUSSION:

6.1 Program and Course Approval Handbook – pages 26-49

Discussion regarding pages 26-49 of Program and Course Approval Handbook. Carol Delong will discuss page 51-75 at next meeting.

6.2 Curriculum Handbook

No discussion. Chair has received responses from several committee members.

6.3 Transfer Model Curriculum Fast Track Approval Process.

Pamela James proposed a Fast Track process of approvals for Transfer degrees. Faculty would submit the TMC template to Pam first, she would then bring to the Curriculum Committee, in paper form, for approval. ~~Then, after Committee~~ **Chancellor's office** approval, she would enter into CurricUNET. ~~before submitting to the Chancellor's office for approval.~~ If any changes are required by the Chancellor's office, the Transfer degree would need to be resubmitted to the Curriculum Committee **before being entered into CurricUNET.**

6.4 Student Learning Outcomes Addendum Process

Lori Kildal proposed a SLO Fast Track process using an Addendum in CurricUNET. Committee will think through and discuss at the next meeting.

6.5 Fast Track Minor Issues Process

Chair working on a Fast Track for each item on the Course Outline of Record.

6.6 Repeatability Email to Faculty

Chair is preparing an email for faculty regarding Title 5 course repeatability revisions.

7. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:

Lori Kildal thanked the committee for reviewing the list of unresolved curriculum in CurricUNET and responding back to the Office of Instruction.

8. ADJOURNMENT

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Debra Blanchard
Chairperson