

CURRICULUM MINUTES  
VICTOR VALLEY COLLEGE

November 29, 2018  
2:45 PM

1. **CALL TO ORDER**

The meeting was called to order at 2:45 p.m. by, Chairperson.

**MEMBERS PRESENT:** Debra Blanchard, Chairperson, Lisa Harvey, Scott Jones, Richard Cerreto, Leslie Huiner, Patty Golder, Joe Pendleton, Jeanine Speakman and Jackie Stahlke

**MEMBERS ABSENT:** Pam James, Sandy Visser, Greg Jones

**GUESTS:** Reba Pugliese, Starlie Luna

2. **ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:** None

3. **ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.** No developers in attendance

4.1 **INFORMATION ITEMS:**

None

5. **MINUTES:**

5.1 **Minutes from November 8, 2018**

It was MSC (L. Harvey/J. Speakman, 6-0) to approve

6. **CONSENT AGENDA:**

None

7. **ACTION ITEMS:**

**PROGRAMS/CERTIFICATES**

7.1 **Level II: Teacher (Preschool) (07589)**

It was MSC (P. Golder/L. Huiner, 6-0) to approve certificate update, PLO's

7.2 **Math/Science Major (04976)**

It was MSC (R. Cerreto/S. Jones, 8-0) to table Degree update: removing deactivated courses and other non-essential

It was MSC (L. Harvey/J. Speakman, 8-0) to table degree update

Jackie Stahlke arrived

Joe Pendleton arrived

Discussion

The Math/Science currently reads to take any 18 units from a variety of math and science courses. The committee discussed if the requirements for the major portion of this degree should be changed to take 1 Math course, 1 life science course and 1 physical science course. The committee decided to do more research on the degree to see what other colleges have for their math/science degree and what courses the students at VVC took to get this degree. There was concern making the student take another math course would prevent many from getting this degree and it could affect our completion and success rates.

**7.3 Medical Assistant (20543)**

It was MSC (R. Cerreto/S. Jones, 8-0) to approve certificate update

**TABLED PROGRAMS/CERTIFICATES**

**7.4 Computer Technology**

The department has asked for this certificate to be removed from the agenda and the proposal from CurricUNET. They are going to start over and make needed changes.

**COURSES**

**8.1 AUTO 79.1 Basic Automotive Engine Performance and Emission Controls**

It was MSC (R. Cerreto/J. Pendleton, 8-0) to approve new course

**8.2 AUTO 79.1 Basic Automotive Engine Performance and Emission Controls**

It was MSC (P. Golder/L. Harvey, 8-0) to approve Prerequisite: AUTO 50

**8.3 AUTO 79.2 Advanced Automotive Engine Performance and Emission Controls**

It was MSC (J. Stahlke/P. Golder, 8-0) to approve new course

**8.4 AUTO 79.2 Advanced Automotive Engine Performance and Emission Controls**

It was MSC (J. Speakman/L. Huiner, 8-0) to approve prerequisite AUTO 50 corrected to AUTO 79.1

**8.5 BIOL 98A Research Experiences in International Natural History**

It was MSC (L. Harvey/R. Cerreto, 8-0) to approve as corrected course update: course number change, catalog description changes, schedule description change, instructional objectives, SLO's, course content, assignments, textbook update

Changes made

Changing to grade option – Change the units to 3-4 variable

Changed hours in catalog and schedule description

**8.6 CHEM 100 Introductory to Chemistry**

It was MSC (L. Harvey/L. Huiner, 8-0) to approve prerequisite: MATH 105 as corrected – added AB 705 as part of the validation

Discussion

Jackie Stahlke recommended to the department chair to add MATH 226 as prerequisite because it would be less of a burden for students and the department chair chemistry did not agree.

In the catalog and schedule description replace “basic math skills” with “algebra skills are highly recommended” because MATH 105 is higher than basic math.

**8.7 CIS 201L Programming Concepts and Methods I Lab**

It was MSC (J. Speakman/L. Harvey, 8-0) to approve course deactivation bundle #1

It was MSC (L. Huiner/ R. Cerreto, 8-0) to bundle 8.7 and 8.8

It was MSC (J. Speakman/L. Harvey, 8.0) to approve bundle #1

**8.8 CIS 202L Programming Concepts and Methods II Lab**

It was MSC (J. Speakman/L. Harvey) to approve course deactivation bundle #1

**8.9 CJ 64 Basic Corrections Officer Academy**

It was MSC (R. Cerreto/J. Pendleton, 8-0) to approve course update: unit change, catalog description update, textbook update

- 8.10 ENGL 101 English Composition and Reading**  
It was MSC (P. Golder/J. Stahlke, 8-0) to approve course update: catalog description update, instructional objectives, SLO's, assignments, distance education description, textbook update
- 8.11 ENGL 101 English Composition and Reading**  
It was MSC (P. Golder/S. Jones, 8-0) to approve prerequisite ENGL 45
- 8.12 ENGL 81 English 81 Co-Requisite for English 101**  
It was MSC (P. Golder/J. Stahlke, 7-0) to approve new course
- Leslie Huiner left the meeting
- 8.13 ENGL 81 English 81 Co-Requisite for English 101**  
It was MSC (P. Golder/L. Harvey, 7-0) to approve one-way Co-requisite: ENGL 101
- 8.14 PHOT 106 Introduction to Photo Journalism**  
It was MSC (P. Golder /R. Cerreto, 7-0) to approve as corrected Course update: instructional objectives, SLO's, methods of instruction, methods of evaluation, textbook update, distance education description update  
Corrections made  
Remove activity content – remove cross listing – copy lab content to course content
- 8.15 RSPT 230 Introduction to Respiratory Therapy**  
It was MSC (J. Speakman/J. Pendleton, 7-0) to approve course update: catalog description update, instructional objectives, SLO's, course content, assignments, textbook update
- 8.16 RSPT 230 Introduction to Respiratory Therapy**  
It was MSC (J. Speakman/R. Cerreto, 7-0) to approve prerequisite: acceptance into the Respiratory therapy Program
- 8.17 RSPT 231 Basic Fundamentals of Respiratory Therapy**  
It was MSC (S. Jones/J. Speakman, 7-0) to approve course update: catalog description update, schedule description update, instructional objectives, course content, assignments, textbook update
- 8.18 RSPT 231 Basic Fundamentals of Respiratory Therapy**  
It was MSC (J. Speakman/R. Cerreto, 7-0) to approve Prerequisite: RSPT 230
- 8.19 RSPT 232 Patient Assessment & Clinical Application of Respiratory Therapy**  
It was MSC (L. Harvey/P. Golder, 7-0) to approve catalog description update, schedule description update, instructional objectives, SLO's, course content, methods of evaluation, methods of instruction
- 8.20 RSPT 232 Patient Assessment & Clinical Application of Respiratory Therapy**  
It was MSC (J. Stahlke/S Jones, 7-0) to approve prerequisite: RSPT 231
- 8.21 RSPT 233 Intensive Respiratory Therapy Care**  
It was MSC (J. Speakman/S. Jones, 7-0) to approve course update: catalog description update, schedule description update, instructional objectives, SLO's, methods of evaluation, methods of instruction, textbook update
- 8.22 RSPT 233 Intensive Respiratory Therapy Care**  
It was MSC (S. Jones/J. Speakman, 7-0) table prerequisite: RSPT 239  
It was MSC (S. Jones/L. Harvey, 7-0) to table 8.22, 8.23, 8.24 bundle #2
- 8.23 RSPT 233 Intensive Respiratory Therapy Care**  
It was MSC (S. Jones/J. Speakman, 7-0) to table prerequisite: BIOL 211 bundle #2

- 8.24 RSPT 233 Intensive Respiratory Therapy Care**  
It was MSC (S. Jones/J. Speakman, 7-0) to table prerequisite: BIOL 231 bundle #2
- 8.25 RSPT 234 Neonatal/Pediatric Respiratory Therapy Care and Related Pathophysiology**  
It was MSC (J. Speakman/S. Jones, 7-0) to approve course update: catalog description update, schedule description update, instructional objectives, SLO's, assignments, methods of evaluation, methods of instruction
- 8.26 RSPT 234 Neonatal/Pediatric Respiratory Therapy Care and Related Pathophysiology**  
It was MSC (L. Harvey/ S. Jones, 7-0) to table prerequisite: RSPT 233 bundle #3  
MSC to table (L. Harvey/ S. Jones, 7-0) 8.26, 8.27 the entrance skills and validation need to be fixed Bundle #3
- 8.27 RSPT 234 Neonatal/Pediatric Respiratory Therapy Care and Related Pathophysiology**  
It was MSC (L. Harvey/ S. Jones, 7-0) to table prerequisite: BIOL 221 bundle #3
- 8.28 RSPT 239 Introduction to Mechanical Ventilation Support**  
It was MSC (L. Harvey/R. Cerreto, 7-0) to approve course update: instructional objectives, assignments, activity content
- 8.29 RSPT 239 Introduction to Mechanical Ventilation Support**  
It was MSC (L. Harvey/J. Speakman, 7-0) to table prerequisite: RSPT 232  
It was MSC (L. Harvey/J. Speakman, 7-0) entrance skills and validations need to be corrected
- 8.30 RSPT 243 Clinical Simulation**  
It was MSC (J. Pendleton/R. Cerreto, 7-0) to approve course update: SLO's, assignments, textbook update
- 8.31 RSPT 243 Clinical Simulation**  
It was MSC (L. Harvey/J. Speakman, 7-0) to table prerequisite: RSPT 233 entrance skills need to be corrected
- 8.32 RSPT 243 Clinical Simulation**  
It was MSC (L. Harvey/R. Cerreto, 7-0) to table prerequisite: CRT/RCP credentials with "registry eligibility" as designed by the NBRC/RCB  
Attach regulations on these or give us where it is found– spell out abbreviations  
It was MSC (J. Speakman/L. Harvey, 7-0) to table

#### **TABLED COURSES**

**None**

#### **9. DISCUSSION ITEMS:**

Curriculum Committee Training – none

#### **10. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:**

#### **11. ADJOURNMENT**

The meeting was adjourned at 4:46 p.m.

This document has been edited according to Accessibility best practices.