

ADOPTED
MINUTES
VICTOR VALLEY COLLEGE

DECEMBER 11, 2014

2:45PM

1. CALL TO ORDER

The meeting was called to order at 2:45 p.m. by Debra Blanchard, Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Richard Cerreto, Patty Golder, Lisa Harvey, Leslie Huiner, Pamela James, Scott Jones, Alice Ramming

MEMBERS ABSENT: Mike McCracken

GUESTS: Laird Eklund, Steve Toner, Ruby Wikstrom

2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:

Add December 2, 2014 minutes.

Add ECON 101 to consent agenda as item 5.1.

Add courses ENGL 210B as agenda items 6.39 and 6.40; ENGL 211A as agenda items 6.41 and 6.42; and TA 102 as agenda items 6.43 and 6.44.

3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

4. MINUTES:

It was MSC (Golder/Harvey, 6-0) to approve as presented the minutes of November 13, 2014.

It was MSC (Harvey/Golder, 6-0) to approve as presented the minutes of December 2, 2014.

5. CONSENT AGENDA:

5.1 ECON 101 Principles of Economics: Macro

It was MSC (Huiner/Jones, 6-0) to approve the SLO update for ECON 101.

6. ACTION ITEMS

COURSES

6.1 AENG 10.2 Low Beginning Reading & Writing

It was MSC (Golder/Ramming, 6-0) to approve the course update for AENG 10.2 Low Beginning Reading & Writing.

6.2 AENG 10.3 High Beginning Listening and Speaking

It was MSC (Ramming/Golder, 6-0) to approve as corrected the course update for AENG 10.3 High Beginning Listening and Speaking.

6.3 AGNR 100 General Animal Science

It was MSC (Jones/Harvey, 6-0) to approve the course update for AGNR 100 General Animal Science.

6.4 AGNR 100 General Animal Science

It was MSC (James/Golder, 6-0) to approve distance education as a method of instruction for AGNR 100 General Animal Science.

6.5 ALDH 141 Athletic Training I

It was MSC (Harvey/James, 6-0) to approve the course update ALDH 141 Athletic Training I.

6.6 ALDH 141 Athletic Training I

It was MSC (Jones/Golder, 6-0) to approve as recommended preparation Interest and/or experience in athletics and sports for ALDH 141 Athletic Training I.

6.7 ALDH 61 Home Health Aide

It was MSC (Ramming/Jones, 6-0) to approve the course update and unit change from 1.5 to 2.0 for ALDH 61 Home Health Aide.

- 6.8 ALDH 61 Home Health Aide**
It was MSC (Jones/Ramming, 6-0) to approve as corrected prerequisites ALDH 60 or CNA certificate for ALDH 61 Home Health Aide.
- 6.9 BADM 106 Accounting Software Applications Part A**
It was MSC (James/Golder, 6-0) to approve the course update and title change for BADM 106 Accounting Software Applications Part A.
- 6.10 BADM 106 Accounting Software Applications Part A**
It was MSC (Jones/Harvey, 6-0) to approve distance education as a method of instruction for BADM 106 Accounting Software Applications Part A.
- 6.11 BADM 107 Accounting Software Applications Part B**
It was MSC (Huiner/Jones, 6-0) to approve the course update and title change for BADM 107 Accounting Software Applications Part B.
- 6.12 BADM 107 Accounting Software Applications Part B**
It was MSC (Jones/James, 6-0) to approve distance education as a method of instruction for BADM 107 Accounting Software Applications Part B.
- 6.13 CIS 83 Programming in Python**
It was MSC (Jones/Golder, 6-0) to approve the course update for CIS 83 Programming in Python.
- 6.14 CT 144 Photovoltaic Systems and Installation**
It was MSC (Harvey/James, 6-0) to approve CT 144 Photovoltaic Systems and Installation as a new course.
- 6.15 ENGL 210A Fiction Writing I (formerly ENGL 210)**
It was MSC (Golder/Ramming-0) to approve the course update and number/title change for ENGL 210A Fiction Writing I (formerly ENGL 210).
- 6.16 ENGL 210A Fiction Writing I (formerly ENGL 210)**
It was MSC (Golder/Jones, 6-0) to approve distance education as a method of instruction for ENGL 210A Fiction Writing I (formerly ENGL 210).
- 6.17 ESL 35B High Intermediate Listening and Speaking**
It was MSC (Jones/Golder, 6-0) to approve as corrected the course update for ESL 35B High Intermediate Listening and Speaking.
- 6.18 ESL 35B High Intermediate Listening and Speaking**
It was MSC (James/Harvey, 6-0) to approve recommended preparation ESL 35 for ESL 35B High Intermediate Listening and Speaking.
- 6.19 ESL 37A Low Intermediate Writing & Grammar**
It was MSC (Golder/James, 6-0) to approve as corrected the course update for ESL 37A Low Intermediate Writing & Grammar
- 6.20 ESL 37A Low Intermediate Writing & Grammar**
It was MSC (Golder/James, 6-0) to approve recommended preparation ESL 27B or appropriate ESL assessment test score or instructor recommendation for ESL 37A Low Intermediate Writing & Grammar.

Richard Cerreto arrived at 3:25 p.m.

- 6.21 ESL 37A Low Intermediate Writing & Grammar**
It was MSC (Golder/Cerreto, 7-0) to approve distance education as a method of instruction for ESL 37A Low Intermediate Writing & Grammar.
- 6.22 ESL 37B High Intermediate Writing & Grammar**
It was MSC (Cerreto/Golder 7-0) to approve as corrected the course update for ESL 37B High Intermediate Writing & Grammar.

- 6.23 ESL 37B High Intermediate Writing & Grammar**
It was MSC (Golder/Harvey, 7-0) to approve recommended preparation ESL 37A or appropriate ESL assessment test score or instructor recommendation for ESL 37B High Intermediate Writing & Grammar.
- 6.24 ESL 37B High Intermediate Writing & Grammar**
It was MSC (Cerreto/James, 7-0) to approve distance education as a method of instruction for ESL 37B High Intermediate Writing & Grammar.
- 6.25 ESL 47 Advanced Grammar**
It was MSC (Golder/Cerreto, 7-0) to approve the course update for ESL 47 Advanced Grammar.
- 6.26 MUSC 104 Basic Musicianship, Level I**
It was MSC (James/Golder, 7-0) to approve distance education as a method of instruction for MUSC 104 Basic Musicianship, Level I.
- 6.27 MUSC 105 Basic Musicianship Level II**
It was MSC (Golder/James, 7-0) to approve distance education as a method of instruction for MUSC 105 Basic Musicianship Level II.
- 6.28 MUSC 138 Cooperative Education Music**
It was MSC (Ramming/James, 7-0) to approve the course update for MUSC 138 Cooperative Education Music.
- 6.29 PHYS 203 Engineering Physics III - Electricity and Magnetism**
It was MSC (Harvey/Cerreto, 7-0) to approve the course update for PHYS 203 Engineering Physics III - Electricity and Magnetism
- 6.30 PHYS 203 Engineering Physics III - Electricity and Magnetism**
It was MSC (Jones/Cerreto, 7-0) to approve prerequisite PHYS 202 and co-requisite MATH 228 or MATH 228H for PHYS 203 Engineering Physics III - Electricity and Magnetism.
- 6.31 PHYS 204 Engineering Physics IV - Optics and Modern Physics**
It was MSC (Cerreto/James, 7-0) to approve the course update for PHYS 204 Engineering Physics IV - Optics and Modern Physics.
- 6.32 PHYS 204 Engineering Physics IV - Optics and Modern Physics**
It was MSC (Harvey/James, 7-0) to approve prerequisite PHYS 203 for PHYS 204 Engineering Physics IV - Optics and Modern Physics.
- 6.33 PHYS 221 General Physics I**
It was MSC (Golder/Ramming, 7-0) to approve as corrected the course update for PHYS 221 General Physics I.
- 6.34 PHYS 221 General Physics I**
It was MSC (Cerreto/Golder, 7-0) to approve prerequisite MATH 104, co-requisite MATH 226 or MATH 226H and recommended preparation PHYS 100 for PHYS 221 General Physics I.
- 6.35 PHYS 222 General Physics II**
It was MSC (Jones/James, 7-0) to approve the course update for PHYS 222 General Physics II.
- 6.36 PHYS 222 General Physics II**
It was MSC (Harvey/Huiner, 7-0) to approve prerequisite PHYS 221, co-requisite MATH 277 and recommended preparation PHYS 100 for PHYS 222 General Physics II.
- 6.37 TA 117 Technical Theatre: Lighting and Sound**
It was MSC (Golder/Huiner, 7-0) to approve the course update for TA 117 Technical Theatre: Lighting and Sound.

- 6.39 ENGL 210B Fiction Writing II**
It was MSC (Golder/James, 7-0) to approve ENGL 210B Fiction Writing II as a new course.
- 6.40 ENGL 210B Fiction Writing II**
It was MSC (Huiner/Harvey, 7-0) to approve distance education as a method of instruction for ENGL 210B Fiction Writing II.
- 6.41 ENGL 211A Poetry Writing I**
It was MSC (James/Golder, 7-0) to approve the course update and number/title change for ENGL 211A Poetry Writing I.
- 6.42 ENGL 211A Poetry Writing I**
It was MSC (Golder/Jones, 7-0) to approve distance education as a method of instruction for ENGL 211A Poetry Writing I.
- 6.43 TA 102 History of Theatre**
It was MSC (Jones/James, 7-0) to approve the course update for TA 102 History of Theatre.
- 6.44 TA 102 History of Theatre**
It was MSC (Jones/Golder, 7-0) to approve distance education as a method of instruction for TA 102 History of Theatre.

PROGRAMS/CERTIFICATES

- 6.38 Animal Science Technician Certificate**
It was MSC (Cerreto/Jones, 7-0) to approve the certificate deactivation for Animal Science Technician Certificate.

7. INFORMATION/DISCUSSION

Discussion regarding a minimum grade of “B” or better for prerequisites. The law (Title 5) is clear, if a passing grade is obtained, the prerequisite requirement is fulfilled and requiring a higher grade could possibly put the college in jeopardy of a lawsuit. Therefore, the minimum grade for prerequisites is “C”. The committee agreed that a non-course prerequisite of “B” or better for high school courses or assessment score would not be in violation of Title 5.

Discussion regarding sending multiple system generated emails to originators of course proposals when changes are requested. It was agreed that if the originator does not respond within 30 days to requests, the proposal will be deleted.

8. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

9. ADJOURNMENT

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Debra Blanchard
Chairperson