

ADOPTED
MINUTES
VICTOR VALLEY COLLEGE
CURRICULUM COMMITTEE MEETING

DECEMBER 12, 2013

2:45PM

1. CALL TO ORDER

The meeting was called to order at 2:48 p.m. by Debra Blanchard, Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Ron Fields, Patty Golder, Lisa Harvey, Leslie Huiner, Scott Jones, Pamela James, Mike McCracken, Alice Ramming

MEMBERS ABSENT: Carol Delong

GUESTS: Richard Cerreto, David Gibbs, Neville Slade, John Sweet, Ruby Wikstrom

2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:

Add CIDG department name change as agenda item 6.44.

3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

4. MINUTES:

It was MSC (Golder/Harvey, 8-0) to approve the minutes of November 7, 2013 as presented.

5. CONSENT AGENDA: None.

6. ACTION ITEMS
COURSES

6.1 AHOM 70 Hand Crafted Items

It was MS (Fields/McCracken, 8-0) to approve the course update for AHOM 70 Hand Crafted Items. After discussion, it was MSC (Harvey/Golder, 8-0) to table the item. No assignments.

6.2 AHOM 75 Machine Quilting

It was MS (James/Ramming, 8-0) to approve the course update for AHOM 75 Machine Quilting. After discussion, it was MSC (Harvey/James, 8-0) to table the item. No assignments or lab content.

6.3 AHOM 75.1 Machine Quilting II

It was MS (Jones/Fields, 8-0) to approve the course update for AHOM 75.1 Machine Quilting II. After discussion, it was MSC (Harvey/Fields, 8-0) to table the item. No assignments or lab content.

6.4 ENGL 236 Young Adult Literature

It was MSC (Golder/James, 8-0) to approve ENGL 236 Young Adult Literature as a new course.

6.5 ENGL 236 Young Adult Literature

It was MSC (Golder/Fields, 8-0) to approve ENGL 101.0 or ENGL 101H as a prerequisite for ENGL 236.

6.6 ENGL 236 Young Adult Literature

It was MSC (Ramming/Golder, 8-0) to approve distance education as a method of instruction for ENGL 236.

6.7 KIN 180A Tennis (formerly PE 180)

It was MSC (Huiner/Golder, 8-0) to approve the course update and number change for KIN 180A Tennis (formerly PE 180).

6.8 KIN 185 Football Techniques and Conditioning (formerly PE 185)

It was MSC (Fields/McCracken, 8-0) to approve as corrected the course update and prefix change for KIN 185 Football Techniques and Conditioning (formerly PE 185).

6.9 KIN 185B Offensive Football Techniques and Conditioning

It was MSC (Golder/Jones, 8-0) to approve as corrected KIN 185B Offensive Football Techniques and Conditioning as a new course.

- 6.10** **NURS 224 Nursing Process 4**
It was MSC (Ramming/Harvey, 8-0) to approve the course update for NURS 224 Nursing Process 4.
- 6.11** **NURS 224 Nursing Process 4**
It was MSC (Ramming/Golder, 8-0) to approve NURS 223 as a prerequisite for NURS 224.
- 6.12** **PAL 205 Basic Bankruptcy Law for Paralegals**
It was MSC (Fields/Harvey, 8-0) to approve PAL 205 Basic Bankruptcy Law for Paralegals as a new course.
- 6.13** **PAL 205 Basic Bankruptcy Law for Paralegals**
It was MSC (Fields/Huiner, 8-0) to approve PAL 201 as a prerequisite for PAL 205.
- 6.14** **PAL 205 Basic Bankruptcy Law for Paralegals**
It was MSC (Fields/Jones, 8-0) to approve distance education as a method of instruction for PAL 205.
- 6.15** **SPAN 101A Fundamentals of Spanish 101A**
It was MSC (Golder/James, 8-0) to approve the course update for SPAN 101A Fundamentals of Spanish 101A.
- 6.16** **SPAN 101B Fundamentals of Spanish 101B**
It was MSC (Golder/Huiner, 8-0) to approve the course update for SPAN 101B Fundamentals of Spanish 101B.
- 6.17** **SPAN 101B Fundamentals of Spanish 101B**
It was MS (Golder/James, 8-0) to approve SPAN 101A as a prerequisite for SPAN 101B. After discussion it was MSC (Golder/Huiner, 8-0) to table the item. Prerequisite requires validation date.
- 6.18** **SPAN 103 Intermediate Spanish**
It was MSC (Fields/McCracken, 8-0) to approve the course update for SPAN 103 Intermediate Spanish.
- 6.19** **SPAN 103 Intermediate Spanish**
It was MS (James/Fields, 8-0) to approve SPAN 102 or AP high school Spanish exam as a prerequisite for SPAN 103. After discussion, it was MSC (Harvey/Golder, 8-0) to table the item. Need to add SPAN 102A and SPAN 102B as prerequisites.
- 6.20** **SPAN 104 Intermediate Spanish**
It was MSC (Golder/Jones, 8-0) to approve the course update for SPAN 104 Intermediate Spanish.
- 6.21** **SPAN 104 Intermediate Spanish**
It was MSC (Harvey/Golder, 8-0) to approve SPAN 103 as a prerequisite for SPAN 104.

It was MSC (Harvey/James, 8-0) to bundle agenda items 6.22 through 6.26. It was MSC (McCracken/Huiner, 8-0) to approve Agenda items 6.22 through 6.26 in one action.

- 6.22** **CHEM 120 Introduction to Nutrition**
Course deactivation.
- 6.23** **CHEM 129 Independent Study**
Course deactivation.
- 6.24** **GERM 125 Conversational German**
Course deactivation.
- 6.25** **GERM 128 S.T./Elementary German**
Course deactivation.
- 6.26** **MATH 10L Math 10 Laboratory**
Course deactivation.

TABLED COURSES (From 11/7/13):

- 6.27** **ESL 43 Low Advanced Reading and Vocabulary**
It was MS (Fields/Golder, 8-0) to approve the course update for ESL 43 Low Advanced Reading and Vocabulary. It was MSC (Golder/Harvey, 8-0) to table the item. Units/hours do not equate.

6.28 ESL 43 Low Advanced Reading and Vocabulary
Recommended preparation approval. No action taken.

6.29 ESL 43 Low Advanced Reading and Vocabulary
Distance education approval. No action taken.

6.30 KIND 176B Performance Dance Ensemble
It was MSC (James/Ramming, 8-0) to approve as a new course KIND 176B Performance Dance Ensemble.

PROGRAMS/CERTIFICATES:

6.31 Irrigation Design Technician Certificate of Career Preparation
It was MS (Jones/Fields, 8-0) to approve Irrigation Design Technician Certificate of Career Preparation as a new 11.0-13.0 unit certificate of preparation. After discussion, it was MSC (Harvey/Golder, 8-0) to table the item. Outcome #1 too broad needs to be rewritten.

It was MSC (Harvey/Golder, 8-0) to bundle agenda items 6.32 through 6.35. It was MS (Golder/James, 8-0) to approve Agenda items 6.32 through 6.35 in one action. After discussion, it was MSC (McCracken/James, 8-0) to table agenda items 6.32 through 6.35. Outcomes for each proposed certificate are the same and need to be rewritten and different for each proposed certificate.

6.32 Floral Design Technician Certificate of Career Preparation

6.33 Environmental Horticulture and Restoration Technician Cert of Career Preparation

6.34 Animal Science Specialist Certificate of Career Preparation

6.35 Animal Health Technician Certificate of Career Preparation

6.36 Water Resource Management Certificate of Career Preparation
It was MSC (Golder/Jones, 8-0) to approve Water Resource Management Certificate of Career Preparation as a new 13.0-15.0 unit certificate of preparation.

6.37 Geospatial Technology Technician Certificate of Career Preparation
It was MS (Golder/James, 8-0) to approve updates to Geospatial Technology Technician Certificate of Career Preparation. After discussion, it was MSC (Golder/Jones, 8-0) to table the item. Outcomes are the same as item 6.36 and need to be rewritten.

6.38 Equine Science Specialist Certificate of Career Preparation
It was MS (Ramming/McCracken, 8-0) to approve updates to Equine Science Specialist Certificate of Career Preparation. After discussion, it was MSC (Jones/Golder, 8-0) to table the item. Outcomes need to be rewritten.

6.39 Natural Resource Management Technician Certificate of Career Achievement
It was MS (Golder/Jones, 8-0) to approve updates to Natural Resource Management Technician Certificate of Career Achievement. After discussion, it was MSC (Harvey/McCracken, 8-0) to table the item. Outcomes need to be rewritten.

6.40 Plant Science Technician Certificate of Career Preparation
It was MS (Harvey/Huiner, 8-0) to approve Plant Science Technician as a new certificate of preparation. After discussion, it was MSC (James/Harvey, 8-0) to table the item. Outcomes need to be rewritten.

6.41 Expanded Animation Technician 3DSMAX Certificate of Career Preparation
It was MSC (Fields/Harvey, 8-0) to approve Expanded Animation Technician 3DSMAX Certificate of Career Preparation as a new 12.0 unit certificate of career preparation.

6.42 Expanded Animation Technician Softimage Certificate of Career Preparation
It was MS (Golder/McCracken, 8-0) to approve Expanded Animation Technician Softimage Certificate of Career Preparation as a new certificate. After discussion, it was MSC (Harvey/James, 8-0) to table the item. Outcomes 1 and 2 are the same as item 6.41 and need to be rewritten.

6.43 Emergency Medical Technician Certificate of Career Preparation
It was MSC (Jones/Fields, 8-0) to approve the deactivation of the Emergency Medical Technician Certificate of Career Preparation.

6.44 CIDG Department Name Change

It was MS (James/McCracken, 8-0) to approve changing department name from Computer Integrated Design and Graphics (CIDG) to Drafting, Architecture and Animation. After discussion, it was MSC (Harvey/Huiner, 8-0) to table the item. Need clarification if name should be Drafting, Architecture and **Computer** Animation.

7. INFORMATION/DISCUSSION

Leslie Huiner stated she sent an email to the area representatives requesting they look at list of courses that are in all proposals.

8. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

Neville Slade – discussion regarding program major outcomes and assessments. David Gibbs commented that Chancellor approved transferable programs have to be assessed and that programs are different from certificates.

Pam James – discussion regarding implementing approved course prerequisite changes that are not in the current college catalog. The committee is recommending that a catalog addendum be published each spring to reflect course changes approved in the fall.

Discussion regarding repeatability and petitions committee.

9. ADJOURNMENT

The meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Debra Blanchard
Chairperson