



COLLEGE COUNCIL MINUTES

Thursday, March 6, 2008

Present: Bob Silverman, Gary Menser, Jim Wilson, Jim Murray, Ray Navarro, Robert Sewell, Cheryl Elsmore, Dave Hollomon, Heena Mehra, Bill Greulich, Ginnie Moran, and Suzie Selby (recorder).

Excused Absence: Marianne Tortorici, Marion Boenheim, Bruce Baron, Cindy Wilson, Mike Smith, Debra Blanchard and Jeffrey Holmes.

Guests: Greta Moon, Lori Kildal, Deanne Murphy, Justin Jaqua (student)

1) Minutes

The minutes for February 21, 2008 were approved as submitted.

2) Review Board Agenda

Dr. Silverman reported that the Executive Session of the board meeting for March 12, 2008 will start at 5:30 p.m.

Dr. Silverman reviewed the topics for the Board Agenda which included the Accountability Reporting of the California Community Colleges (ARCC). It is a series of measurable data from the Chancellor's office of how well we are doing and comparing our performance with our peer colleges who are similar in size, demographics etc.

3) Update on Accreditation Report

The accreditation report has to be completed by next Friday. The accreditation report will be reviewed by the Board prior to it being submitted to the accreditation team.

Dr. Silverman reported that he met with Debbie Blanchard and Gary Menser and a plan was discussed and will be written up. We need to continue showing new progress and get tougher on SLO's to get it done.

Organization change has to match the structural changes and we need to demonstrate that we are doing it.

4) Designated Parking ~ Facilities Committee to look at issue of who parks where?

Dr. Silverman discussed several suggestions in regards to designated parking:

- 1) Everyone pays for parking
- 2) No reserve parking for staff and faculty (Recognize that students are paying for parking, we are not.)
- 3) Have a designated parking for staff & faculty, but it would not be located in a prime spot. Have student parking up front/near the building and staff/faculty would be off to the side.

5) Budget Assumptions

Dr. Silverman reported the proposed Budget Assumption will be presented to the Board on March 11, 2008, so we have some guidance. This is the beginning, as we cannot anticipate what the state is going to do in regards to future funding.

We need to link the budget development next year to the program review. This is not a multi-budget plan. We need to decide how we are going to establish next year's budget if we are unsure what will be funded by the state.

The budget must link together with the college plan process.

The Senate will take the draft of the Proposed Budget Assumptions back to their group for discussion.

6) Review Administrative Procedures

1) AP 3280 – Grant Proposal Development and Administration

Process of how we do grants.

2) AP 7120 (a) – Procedure for Interim Appointment to Vacant Management Position

Need an administrative procedure we agree to for us to appoint some interims in the vacant management positions and how we use them.

These policies will be brought back to the next College Council meeting to vote on.

7) CDC Budget Plan for Next Year

No report at this time.

8) Technology Audit-

It was reported that the audit is going on currently and we should hear about it soon.

9) Mural ~ Input on process

Dr. Silverman is open to everyone's suggestions.

10)Other:

- **Project Synergy -**

A draft of "Summary of Project Synergy" was distributed to the group and Dr. Silverman reported that he has met with several departments to discuss the organizational structure.

Have to relate everything back to the Mission. Need to link Interdisciplinary Centers to the college: Center for Sustainability, Skills for Life and Teaching Learning Center (TLC). Each Center will be coordinated through and lead by an instructional area.

- Dr. Silverman discussed the need to look at the cost in phasing in the following additional deans, whether we can afford it or not.
 - 1) Top priority is to find a Dean to assist with the SLO's for a year.
 - 2) Executive Dean of Technology – depending on what the tech audit shows, which will be finished by early June 2008. Executive Dean's get paid the same as a Dean.
 - 3) Staff Dean to help with the curriculum.

- Meeting was adjourned at 3:13 p.m. The next College Council meeting is scheduled for Thursday, March 20, 2008 at 2:00 p.m.