



## COLLEGE COUNCIL MINUTES

### Thursday, March 20, 2008

**Present:** Bob Silverman, Gary Menser, Jim Wilson, Jim Murray, Ray Navarro, Sharon Wright, Robert Sewell, Jeffrey Holmes, Mike Mello (substituting for Cheryl Elsmore), Mike Smith, Dave Hollomon, Marion Boenheim, Victoria Hinds (substituting for Marianne Tortorici), Mark Clair (substituting for Ginnie Moran), Greta Moon, Lael Willingham, and Suzie Selby (recorder).

**Absent:** Bill Greulich, Heena Mehra, Cindy Wilson, Bruce Baron

#### 1) Minutes

The minutes for March 6, 2008 were approved as submitted.

#### 2) Action Item/Administrative Procedures ~

##### A. AP 3280 – Grant Proposal Development and Administration-

The Grant Proposal was reviewed and no concerns were addressed. College Council approved to move this forward to the Cabinet.

##### B. AP 7120 (a) – Procedure for Interim Appointment to Vacant Management Position

This procedure was approved by consensus to send this forward to the Cabinet that an Interim Appointee should be allowed to apply to a vacant management position if they are eligible and qualify for the position.

#### 3) Update on Accreditation Report

Dr. Silverman reported the accreditation report for March is written and being reviewed today prior to it being submitted to the accreditation team. Upon completion, it will be forwarded to the College Council and posted onto the website.

Dr. Silverman reported that we are making progress on our recommendations. We have established another committee to organize the SLO's. We have a one year extension to report that we are 100% done with the SLO's. It is critical to have the SLO's complete to be removed off of their warning list.

It was discussed to hire a Dean of Curriculum to coordinate the SLO's and assessment and support the VP in those areas.

Dr. Silverman sent recommendations back to the Senate to hire a Faculty Coordinator (this is an interim) – to keep track of SLO's and to motivate the faculty to get them completed.

#### 4) Synergy Report

The Synergy Report is still an open document which is still being fine-tuned. An extension was given till May 2008 to elect the department chairs.

Priorities are to focus on the line deans (deans that directly oversee the four divisions) and then the two support deans (hired after the line deans).

**5) Technology Audit ~ short update**

Mike Smith reported that there are several surveys being developed and should be rolling out soon.

**6) 5-Year Budget Plan**

Dr. Silverman brought the group up to date of the effects from the governor's cut and how it is affecting our 5-year plan. Discussion and cooperation on everyone's part will be imperative.

**7) Acceptable Computer Use Policy ~ discussion and distribution**

Dr. Silverman reported the AP 3720 went to the Senate for their review. This is a college-wide procedure.

**8) Campus Smoking Regulations**

Lael Willingham distributed a handout regarding this policy. College Council will review and discuss the policy and address it at the next meeting.

Dr. Silverman is projecting that a policy and procedure be created and presented to the Board for a first reading in May and brought back in June for a final reading.

**9) AP 4110 - Honorary AA Degree**

Dr. Silverman and Gary Menser discussed the Honorary Degree will go to Senate for their review.

**10) Other:**

Meeting was adjourned at 3:00 p.m. The next College Council meeting is scheduled for Thursday, April 3, 2008 at 2:00 p.m.