



COLLEGE COUNCIL MINUTES

Wednesday, February 4, 2009

Present: Bob Silverman, Debra Blanchard, Margaret Kagy, Sharon Wright, Pearl Bandringa, Greta Moon, Christina Zambrano, Christopher O'Hearn, Fusako Yokotobi; Bill Greulich, Frank Smith, DeeDee Orta, GH Javaheripour, Guest: Renay Butler, Debbie Potts, John Reeder, Jon Schorle, Victoria Churgin (Recorder)

1) Approval of the Minutes

- ✓ **Action:** The Minutes of January 21, 2009 were approved and submitted.

2) President's Report

A. Board Agenda review, February 10, 2009

Board agenda items were discussed and clarified.

B. STAR Report Update

- ✓ **Action:** STAR Report is a draft only ~ changes are encouraged and should be presented to the president ~ Accreditation report and letter will be added to the STAR report

C. Budget Update ~ Procedures, Timelines, Zero Based Budget

GH Javaheripour briefly discussed next year's budget procedures, timelines, 5-year budget plan and goals to balance the budget within the next three years

- ✓ **Action:** GH will be providing a timeline at the February 18, 2009 meeting

D. Accreditation Update

The President announced that he was awaiting the letter from the accreditation commission regarding our standing. ~ Possible celebration party at the President's home

E. Bond Update

President discussed the bond processes: Sell bonds, money in bank, payoff COP, buy land and start construction

3) Board Policy & Administrative Procedure Review

A BP- 6341 ~ First Reading: Instruction to Bidders

- ✓ **Action:** Postpone item for the next meeting on February 18, 2009

B AP- 1202 ~ Second Read: Implementing Institutional Effectiveness (recommended changes per Institutional Effectiveness Committee)

- ✓ **Action:** Postpone item for the next meeting on February 18, 2009

4) Shared Governance Committee Reports

A. Request for agenda items procedures

Discussed agenda item procedure

- ✓ **Action:** Agenda items and back up documentation needs to be submitted to the president's office at least 3 days prior to the next college council meeting.

B. Need schedules for shared governance ~ Spring 2009

- ✓ **Action:** Committees will put schedules together and bring back to future meeting.

C. Need any notes and minutes for all Shared Governance Committee members

- ✓ **Action:** Committee's will get back with groups to implement updates ~ need to discuss at future meetings

D. Request to establish classified senate ~ Renay Butler

Renay Butler explained that the role of the classified senate is to participate effectively in the formation of college policy and procedures and to express the view of classified (bargaining unit, confidential and classified management) in the shared governance process excluding all areas of collective bargaining.

✓ **Action:** Procedures need to be brought back to future meetings.

5) Other –

✓ Jon Schorle circulated the Disaster Preparedness Flip Chart for College Council review ~ changes were encouraged.

✓ College Council meetings will be scheduled every other Wednesday until further notice.

Next College Council meeting will be held on Wednesday, February 18, 2009