

**COLLEGE COUNCIL MINUTES
WEDNESDAY, APRIL 15, 2009
PCR**



Present: Robert Silverman, Christopher O'Hearn, Frank Smith, Greta Moon, Jeffrey Holmes, Margaret Kagy, Pearl Bandringa, Fusako Yokotobi, Virginia Moran, Bill Greulich, Jon Schorle, Victoria Churgin (recorder)

1) Approval of the Minutes

A. March 18, 2009 Minutes were approved and submitted

2) President's Report

A. Bond Update: Program planning on track

Robert Silverman reported; Bond sale is on track, waiting on lower interest rate prior to selling the bonds. Eastside center is on track, due diligence has been completed. Victor Valley College Governing Board of Trustees has approved the MOU ~ waiting on the approval from the Apple Valley Fire District. Westside center is also on track, due diligence has been completed. Westside project will be presented to the Governing Board of Trustees at the May 12, 2009 meeting.

3) Board Policy & Administrative Procedure Review

A. Status of Policy Review Process ~ Process Map (flow chart)

Robert Silverman gave an overview of the Board Policy Development & Review Process; flow chart handout that was distributed.

Action: A timeline needs to be designated; Flow chart has to be maintained in accordance with CCLC updates. Robert Silverman will make the decision as to who is to maintain the policy updates.

4) Human Resources

A. Victor Valley College Equal Employment Opportunity Plan - Draft

Fusako Yokotobi reported; The Equal Opportunity Plan draft is a model plan from the Chancellor's Office. The draft plan has already gone through the Diversity Committee.

Action: College Council needs to review the draft and submit any change requests to Fusako. Final copy will be brought back to College Council on May 6, 2009

5) Police Department Procedures

Jon Schorle distributed and gave an overview on (1) Departmental Order No. 10 - Domestic Violence procedure draft and (2) Departmental Order No. 11 - T3 Electric Patrol Vehicle procedure draft.

Action: Need to look at departmental policies at other community colleges. Policies have to be put into place in accordance to BP 8000 series procedures. Approval of any new policies need board approval. Any questions need to be directed to Jon Schorle.

6) Shared Governance Committee Reports

Robert Silverman reported; all committees need to meet and report at College Council meetings.

Action: Committees to report at the May 6, 2009 College Council meeting: Sustainability, Technology, and Diversity/Staff Development. Victoria will send out an email to all committee's requesting a calendar of meeting dates and a list of committee members.

7) Other: Robert Silverman announced that he has signed the summer work schedule~ Four ten hour day's, Monday through Thursday from 7:00 a.m.-5:22 p.m.