



**COLLEGE COUNCIL
AGENDA
WEDNESDAY, October 13, 2010
PCR**

Interim Superintendent/President ~ Christopher O'Hearn,
Faculty Senate ~ Debra Blanchard, Lisa Harvey, or Leslie Huiner
CSEA ~ Ray Navarro, Sharon Wright, Arlene Greene
Managers, Classified ~ Robert Sewell, Greta Moon, Deedee Orta
AFT ~ John Reid
CTA ~ Mike Butros
Department Chair ~ Ron Fields
ASB Representative ~ Judy Schmoll, Kaily Kirby, Tammie Beckstead
Cabinet ~ Mark Zacovic, Fusako Yokotobi, Mary Pringle, GH Javaheripour, Bill Greulich, Virginia Moran, Frank Smith, Paul Williams

1. **Approval of the Minutes**
 - a) **September 15, 2010**

2. **Accreditation – Debby Blanchard**

3. **Board Policies ~ GH Javaheripour**
 - a. **BP 3250 Second Read – Institutional Planning**
✓ **Action:**
 - b. **BP 6200 Second Read – Budget Preparation**
✓ **Action:**
 - c. **BP 6320 Second Read – Investments**
✓ **Action:**
 - d. **BP 6340 Second Read – Contracts**
✓ **Action:**
 - e. **BP 6620 Second Read – Naming of Buildings**
✓ **Action:**
 - f. **BP 6700 Second Read – Civic Center and Other Facilities Use**
✓ **Action:**

4. **Administrative Procedure ~ Debby Blanchard**
 - a) **AP 3440 Second Read – DSPS Procedures for Course Adjustment of Graduation Requirement.**
✓ **Action:**

5. **Academic Senate – Debby Blanchard**
 - a) **Drop Dates ~ The Academic Senate voted to reduce the time students have to drop to 60% into the semester – 60% of semester (Replacing 66%).**
✓ **Action:**

6. **Informational Item - Mission Statement, Annual Review ~ Debby Blanchard**

The College Council will adopt and implement an administrative procedure for the annual review and updating of its mission statement (including vision, mission, goals, and priorities) that will support continuity in institutional purposes through changes in institutional leadership; ensure that institutional identity and operational direction support current student and community needs, and reinforce the effective centrality of the mission statement in institutional planning. (Standards IA3)

7. Curriculum Course Definitions ~ Debby Blanchard

Item was passed by Academic Senate on October 07, 2010

✓ **Action:**

8. Changes to the Emergency Preparedness Plan ~ Fusako Yokotobi

✓ **Action:**

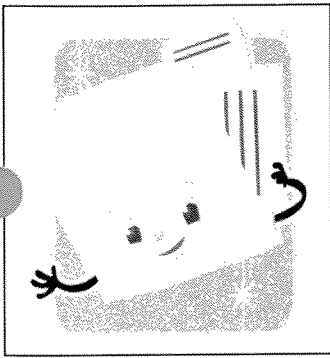
9. Informational Item – Chief Knight

a) The Great Shake Out – October 21, 2010

10. Other

COLLEGE COUNCIL MINUTES

WEDNESDAY, OCTOBER 13, 2010



Present: Fusako Yokotobi, Debra Blanchard, Lisa Harvey, Ray Navarro, Michele Laveaux, Arlene Greene, Robert Sewell, Deedee Orta, Mark Zacovic, Fusako Yokotobi, Mary Pringle, Paul Williams, Greta Moon, Chief Leonard Knight
Guest: Ken Knoechel
Recorder: Victoria Churgin

1. Approval of the Minutes

- **September 15, 2010** ~ approved by consensus

2. Accreditation – Debby Blanchard

- Debby Blanchard reported that the committees' are on track and will be meeting on Monday, October 18, 2010 to review standard one.

3. Board Policies

- a. **BP 3250 Second Read** – Institutional Planning
- b. **BP 6200 Second Read** – Budget Preparation
- c. **BP 6320 Second Read** – Investments
- d. **BP 6340 Second Read** – Contracts
- e. **BP 6620 Second Read** – Naming of Buildings
- f. **BP 6700 Second Read** – Civic Center and Other Facilities Use

Action: Debra Blanchard will provide the board policies to the Academic Senate for review. Once reviewed, the items will be brought back to College Council for a second read.

4. Administrative Procedure

- **AP 3440** – DSPS Procedures for Course Adjustment of Graduation Requirement.
Action: approved by consensus

5. Academic Senate ~ Drop Dates, First Read

Action: First, read approved - Bring back to the next College Council meeting for a second read.

6. Informational Item - Mission Statement, Annual Review

- Debra Blanchard gave an overview of the Mission Statement
Action: Debra Blanchard will coordinate a group of College Council member volunteers to implement an Administrative Procedure intended to review and update the College Mission Statement annually. AP will be presented to College Council for approval.

7. Curriculum Course Definitions ~ First Read

Action: First, read approved – Bring back to the next College Council meeting for a second read.

8. Emergency Preparedness Plan ~ First Read

- **Changes to the Emergency Preparedness Plan**
Action: Item approved by consensus on the first read.

9. Informational Item

- Chief Leonard Knight discussed the processes and procedures for The Great Shake Out taking place on campus, October 21, 2010.

10. Other ~ No comments