



**COLLEGE COUNCIL  
AGENDA  
WEDNESDAY, DECEMBER 08, 2010  
PCR**

Interim Superintendent/President ~ Christopher O'Hearn,  
Faculty Senate ~ Debra Blanchard, Lisa Harvey, or Leslie Huiner  
CSEA ~ Ray Navarro, Sharon Wright, Arlene Greene  
Managers, Classified ~ Robert Sewell, Greta Moon, Deedee Orta  
AFT ~ Kevin Crowley  
CTA ~ Michael Butros  
Department Chair ~ Ron Fields  
ASB Representative ~ Judy Schmoll, Kaily Kirby, Ken Knoechel  
Cabinet ~ Mark Zacovic, Fusako Yokotobi, Mary Pringle, GH Javaheripour, Bill Greulich,  
Virginia Moran, Frank Smith, Paul Williams

1. **Approval of the Minutes**
  - **November 10, 2010**
  
2. **December 14, 2010 Board Agenda Review ~ Dr. O'Hearn**
  
3. **Board of Trustee appointment timeline ~ Dr. O'Hearn**
  - **Special Board Meeting – January 25, 2011**
  
4. **Accreditation ~ Christopher O'Hearn/Debra Blanchard**
  
5. **Administrative Procedure ~ Frank Smith**
  - a) **AP 3720 (b), Second Read – Computer Use, Email Procedures**  
Academic Senate approved the second read on November 04, 2010.  
College Council approved first read on November 10, 2010.  
✓ **Action:**
  
6. **Administrative Procedures ~ Virginia Moran**
  - a) **AP 1200, Second Read – Review of District Vision, Values, Mission & Goals**  
Second read denied by College Council on November 10, 2010  
Second read approved by Academic Senate on December 2, 2010  
✓ **Action:**
  
  - b) **BP 3250, Second Read – Institutional Planning Systems**  
First read approved by College Council on November 10, 2010  
Approved by Academic Senate on December 2, 2010  
✓ **Action:**
  
  - c) **AP 1202, First Read – Implementing Institutional Effectiveness**  
✓ **Action:**

**7. Board Policies ~ GH Javaheripour**

First Read by College Council sent via email on September 23, 2010 - Denied

First Read approved by College Council on October 13, 2010

Second read approved by Academic Senate on December 2, 2010

**a. BP 3250 Second Read – Institutional Planning**

✓ **Action:**

**b. BP 6200 Second Read – Budget Preparation**

✓ **Action:**

**c. BP 6320 Second Read – Investments**

✓ **Action:**

**d. BP 6340 Second Read – Contracts**

✓ **Action:**

**e. BP 6620 Second Read – Naming of Buildings**

✓ **Action:**

**f. BP 6700 Second Read – Civic Center and Other Facilities Use**

✓ **Action:**

**8. Administrative Procedure – GH Javaheripour**

**a) AP XXXX, Second Read - District Vehicle Usage**

College Council approved on November 13, 2008

✓ **Action:**

**9. Campus Climate Survey 2010 ~ Virginia Moran**

• **Second Read**

✓ **Action:**

**10. Campus Beautification Project Update ~ Dr. O’Hearn**

**11. Commencement Update ~ Dr. O’Hearn**

**12. Campus Police Update ~ Leonard Knight**

**13. Update “Great American Shake Out” ~ Leonard Knight**

**14. Other**



**COLLEGE COUNCIL  
MINUTES  
WEDNESDAY, DECEMBER 08, 2010  
PCR**

**Present:** Christopher O'Hearn, Debra Blanchard, Lisa Harvey, Ray Navarro, Arlene Greene  
Robert Sewell, Greta Moon, Kevin Crowley, Ron Fields, Ken Knoechel, Mark Zacovic,  
GH Javaheripour, Bill Greulich, Virginia Moran, Frank Smith, Paul Williams

**Guest:** Audrey Vaughn

**Recorder:** Victoria Churgin

**1. Approval of the Minutes**

- **November 10, 2010** ~ approved by consensus

**2. December 14, 2010 Board Agenda Review**

Dr. O'Hearn reviewed the agenda for accuracy and consistency.

**3. Board of Trustee appointment timeline**

Dr. O'Hearn discussed the trustee timeline in detail. Special board meeting is scheduled for January 25, 2011 to interview the candidates; board will announce the appointment and replacement; new board member will be sworn in.

**4. Accreditation**

Debra Blanchard reported that the chairs met and diligently working on the standards. Chairs will be meeting again on Friday; report is on schedule.

**5. Administrative Procedure**

**a) AP 3720 (b), Second Read – Computer Use, Email Procedures**

Academic Senate approved the second read on November 04, 2010.

College Council approved first read on November 10, 2010.

- ✓ **Action:** Approved by consensus

**6. Administrative Procedures ~ Virginia Moran**

**a) AP 1200, Second Read – Review of District Vision, Values, Mission & Goals**

Second read denied by College Council on November 10, 2010

Second read approved by Academic Senate on December 2, 2010

- ✓ **Action:** Approved by consensus

**b) BP 3250, Second Read – Institutional Planning Systems**

First read approved by College Council on November 10, 2010

Approved by Academic Senate on December 2, 2010

- ✓ **Action:** Approved by consensus; recommended approval to the board.

**c) AP 1202, First Read – Implementing Institutional Effectiveness**

- ✓ **Action:** Bring item back as changes need to be made.

## 7. Board Policies ~ GH Javaheripour

First Read by College Council sent via email on September 23, 2010 - Denied

First Read approved by College Council on October 13, 2010

Second read approved by Academic Senate on December 2, 2010

- a. **BP 6200 Second Read** – Budget Preparation  
✓ **Action:** Approved by consensus; recommended approval to the board
- b. **BP 6320 Second Read** – Investments  
✓ **Action:** Approved by consensus; recommended approval to the board
- c. **BP 6340 Second Read** – Contracts  
✓ **Action:** Approved by consensus; recommended approval to the board
- d. **BP 6620 Second Read** – Naming of Buildings  
✓ **Action:** Approved by consensus; recommended approval to the board
- e. **BP 6700 Second Read** – Civic Center and Other Facilities Use  
✓ **Action:** Approved by consensus; recommended approval to the board

## 8. Administrative Procedure

- a) **AP XXXX, Second Read - District Vehicle Usage**  
College Council approved first read on November 13, 2008  
✓ **Action:** Approved by consensus

## 9. Campus Climate Survey 2010

**Second Read** - College Council recommends to the Superintendent/President that the "Recommendations for the Next Steps" be implemented in response to the Campus Climate Survey 2010.

- ✓ **Action:** Approved by Consensus

## 10. Campus Beautification Project Update

Dr. O'Hearn reported that the campus beautification project should be completed before the spring semester begins.

## 11. Commencement Update

Dr. O'Hearn reported that the commencement committee has met and will be meeting again for further discussion. The "2011" Commencement ceremony will be held in the gym, tickets will be limited to students, and we will have one ceremony not two.

## 12. Campus Police Update

Bring back to next meeting for discussion.

## 13. Update "Great American Shake Out"

Bring back to next meeting for discussion.

## 14. Other

- ASB: Ken Knoechel distributed the RamPage and gave an ASB update.
- Kevin Crowley wanted to know if we had an administrative procedure in place for copyright releases. GH Javaheripour reported that we do not have an AP in place at the time; GH will work on creating an administrative procedure (AP), which relates to copyright releases.
- Robert Sewell reported on the Victorville parade; awards presented to VVC.