**Monday, September 26, 2016**

**PCR – 3:00pm**

1. **Call to Order:**
2. **Approval of Minutes**
	1. None
3. **Reports**
	1. None
4. **Old Business**
	1. None
5. **New Business**
	1. Establish ground rules/meeting roles
	2. Review committee charge
	3. Adopt goals for committee
	4. Confirm committee membership
	5. Assign tasks
	6. Select meeting times
6. **Action Items**
7. **Announcements**
	1. Next meeting time:
	2. Location:
8. **Adjournment:**