

Unadopted VVC Faculty Senate Meeting Minutes

CALL TO ORDER –The meeting was called to order at 3:15

Area		Area Representatives		At-Large Area Representatives	Members/Guests
1		McCracken, Mike	x	Allan, Peter	Leslie Huiner
1		Contreras, Fernando		Pendleton, Joe	Peggy Mayer
2	x	Burg, Ed			Maria Ruiz
2	x	Hollomon, David		Executive Officers	Tracy Davis
3		Heaberlin, Ed	x	Menser, Gary, President	Mike Butros
3	x	Malone, Patrick	x	Blanchard, Debby, Vice President	Sandy Visser
3		Toner, Steve	x	Golliher, Carol, Secretary	Khalid Rubayi
4	x	Cerreto, Richard	x	Wilson, Jim, Treasurer	Bob Carlson
4		Harvey, Lisa			Ron Fields
5		Truelove, Terry			Marc Skuster
6	x	Basha, Claudia			
6	x	Golliher, Carol			
6	x	Wilson, Jim			
7	x	Menser, Gary			

Additions and Revisions to the Agenda

1. Action Items

1. Minutes of September 7, 2006 MSC Butros/Cerreto Y (2 abstained)
2. Approval new members of Curriculum Committee: PJ Teel and Carol DeLong MSC

Cerreto/Davis Y

2. President's Report

We have hired PPL to run the presidential search. They are starting next Wednesday. Faculty Reps are Lisa Ellis, Gary Menser, and Debby Blanchard. Timeline is probably spring or summer for a start date.

We have landed a third grant. Debby and Gary have met with Jon Booth and he says all full-time faculty will receive a leased Dell computer with a 17" screen and a printer. Jim says the money is coming from general funds.

A Blackboard solution is to let Blackboard company host us.

Mike Smith reported that president Zeller is not going to hire any new faculty so as to build up the reserve. Gary believes that we are down about 13 positions.

Staff development meetings are difficult for faculty to get to but Mike Smith did make the last meeting. Faculty has been given \$10,000 for travel. The committee could award more if necessary. President Zellers does not want to pay for subs however if we travel. The VP might feel differently. We can get one award of up to \$500 once between now and June. President Zellers will make final decision about travel.

Program Review and Budget Augmentation document that we approved has apparently been revised by Ginnie Moran. The team is meeting with her and Bruce Baron Friday October 6.

Khalid reviewed the changes. Since we haven't had a chance to use this yet, we'd like to see it used. Khalid feels, however, since we cannot get the data, the cycle seems to be off track already.

3. Executive Officers' Report

- 3.1 Vice-President: Debby reports that the shared governance document that the committee has been working since 10/05 has been told to stop per president Zellers. Special Board of Trustees meeting was cancelled. Reps for IAC are Tracy Davis, Ron Fields, Scott Jones, Leslie Huiner for non-instructional, and Judith Pfeffer for part-time faculty
- 3.2 Secretary: no report
- 3.3 Treasurer Jim Wilson \$5000 for faculty travel; \$1500 for supplies; money for dues deposited as well; \$120 for food. He is still trying to get the 50% person for secretarial help. Bruce Baron is bringing the 311 report to the Board of Trustees meeting. Report gives basic accounting of college money.

4. Committee or Special Reports

- 4.1 Curriculum Committee—Richard Cerreto reports that the CC has formed a subcommittee to look at curriculum software. They are investigating several packages. Richard recommends CurricUnet. Leslie suggests that we talk to other schools about it. A good deadline is at the next CC meeting. Peter Allan made the motion to give the CC the authority to adopt the recommendation of its sub-committee for the purpose of implementing a computerized curriculum system. Ed Burg seconded. Y
- 4.2 Program Development and Discontinuance—Patrick Malone is still waiting for guidance. Likely to wait until the next president.
- 4.3 Equivalency—Debby Blanchard reports the first person hired under the new procedure.
- 4.4 Hiring Prioritization and Procedures—Mike Smith reports a new draft is under review. Current administration isn't inclined to hire, so no motivation exists to move forward. Dave Holloman queried as to why the interim cannot get policy stabilized before a new president comes in. Recent administrators haven't felt that way except for interim president Dick Jones.
- 4.5 Foundation—No report
- 4.6 College Assembly—Debby Blanchard and Mike Smith reported on two items from the meeting. One is on a change in resignation procedures; the second was a change in the date for the president to report changes in non-resident tuition in February. No
- 4.7 Honors—no report
- 4.8 Graduation Requirements—Mike Butros said the committee will be submitting the new requirements for math and English: Math 90 and English 101. Tech requirement is in process.
- 4.9 Grant Writing and Compliance—Mike Smith reports that there may be two more co-op grants out there under development with Willard Lewallen, but without any input from faculty or even other administrators. Mike wants to work with Ginie Moran and try to improve faculty input.
- 4.10 Senate Budget Committee—Peter Allan brought a resolution from the Senate Budget Committee that sets out the committee's responsibilities and procedures. The committee is reforming with 9-11 faculty members. This committee reflects our charge under shared governance and our basic 11 areas. Debby suggested that the document be clearer on number of faculty members. Leslie suggested leaving out language that seems to include non-faculty members. After the vote we need to take it to the Board of Trustees. MSC with corrections Butros/ Fields Y
- 4.11 Peggy Mayer brought the latest EOPS forms and asked if we were aware of the program and its services. These are low income students who are in low level classes and sometimes really struggle with system. EOPS needs us to fill out the forms and they are

really important. Peter Allan suggested the instructions be revised to get the students to fill in the section numbers and class name. Maria Ruiz suggests a campus wide email to let the teachers know these are coming. Online teachers can use an online form. Debby recommends that the EOPS counselors bring a plan for action on students who do not progress. CARE students are EOPS students.

5. Other

5.1 Neal Kelsey—Part time faculty—no report

6. Adjournment 4: 56