

VVC Faculty Senate Meeting

AGENDA

Thursday October 4, 2007

Administration Building Room 8, 3:00 p.m.

Area		Area Representatives		At-Large Area Representatives	Members/Guests
1	x	McCracken, Mike		Allan, Peter	Marc Skuster
1		Contreras, Fernando	x	Huiner, Leslie	Joe Pendleton
2		Burg, Ed			Lisa Ellis
2	x	Hollomon, David		Executive Officers	Khalid Rubayi
3	x	Heaberlin, Ed	x	Menser, Gary, President	Thomas Basiri
3	X	Malone, Patrick		Blanchard, Debby, Vice President	Peggy Mayer
3	x	Davis, Tracy	x	Golliher, Carol, Secretary	Ron Fields
4	x	Cerreto, Richard	x	Wilson, Jim, Treasurer	
4		Harvey, Lisa			
5		Truelove, Terry		Adjunct Representative	
6	x	Basha, Claudia		Peavy, Don	
6	x	Ruiz, Maria			
6	x	Smith, Mike			
7		Visser, Mike			

Meeting was called to order at 3:19

Additions and Revisions to the Agenda TD/CB Delete 4.3; change 4.10, add 4.14

Gary motioned that we delete from the agenda 4.3 as the committee no longer exists; change the name of 4.10 to College Council; and add a 4.14 Learning Communities. MSC Tracy Davis/ Claudia Basha Y

1. Action Items

1.1 **Approval of September 6, 2007 Minutes** (Tracy Davis/ Leslie Huiner)— Y

2. President's Report and Announcements

2.1– Shared Governance BP 1201

Shared Governance Structure and Responsibilities AP 1201

District Vision, Values, Mission, and Goals BP 1200

Participation in Local Decision Making BP 2510

Institutional Planning BP 3250

Institution Effectiveness Document

Gary likes the way Robert Silverman is using the College Council is talking about big issues not micro-managing and the same with the Board of Trustees. The Senate even has a more prominent place on the Board agenda. An entire re-org of the admin is in discussion.

Department chair is being reorganized and new language will be issued soon. Growth is at 8% with fewer courses available.

3. Executive Officer's Reports

Vice President – Debby Blanchard—no report

Secretary – Carol Golliher—no report

Treasurer –Jim Wilson—web site is up. Agendas, minutes, constitution, and by laws are on their way and the list of the various responsibilities of the senate and the association will be there too.

Bruce Baron says that the Senate request for funds is under scrutiny. We should know soon. Jim passed the hat for money for Senate food and drink and collected \$132.00.

Part-time Representative Report –Don Peavy

4. Committee Reports or Special Reports

- 4.1 Curriculum Committee—Richard Cerreto—Not sure why CurriCUNET isn't in process yet. Some bugs are still at issue. Single course (Stand alone classes) certificate training is going along. Several folks are done.
- 4.2 Student Learning Assessment Committee—Marc Skuster/Joe Estephan—SLO Fridays are in process. Perhaps the Senate can bless some steps in the SLO process on campus, including working with PRAISE..
- 4.3 Program Review—Khalid Rubayi—new cycle has started. He is working with Ginnie Moran and Mark Clair for dates. There will be a meeting in October for training on acquiring data for the next cycle. We won't just be handed data; we have to get it ourselves.
- 4.4 Equivalency—Debby Blanchard—no report
- 4.5 Senate Budget Committee—Peter Allan—Khalid Rubayi reported that the PRAISE list is being reviewed per Bruce Baron and Peter Allen.
- 4.6 Grant Writing and Compliance—Mike Smith—TLC is going to be offering workshops for grant writing.
- 4.7 Hiring Prioritization and Procedures—Document was forwarded with our changes; a committee is being organized to meet in November to make recommendations for hiring.
- 4.8 Foundation—Becky Palmer—report distributed.
- 4.9 College Council—Executive Officer Team—Mike Smiths says the administration re-organization seems to be open, not driven by president's previous experience or plans. Feels it is going to be much flatter—fewer VP's for example.
- 4.10 Honors—Tim Adell—Tim going to a conference in Denver Oct. 31.
- 4.11 Graduation Requirements—Pam James—no report
- 4.12 Online Program—Mike Smith—Robert Silverman big supporter for bringing back more training. Students would like pod cast classes. We hear conflicting information from the administration.
- 4.13** Graduation Requirement Idea/ Learning Community—Joe Pendleton—Surveys say most campuses have a reading requirement for progression through classes. We have none. Our students score low here—below English 59. If we go ahead and put in place a reading requirement, we will create about as many section of 59 that we do 50. What English has done is put a prerequisite on English 8; that should be doable. Ron Fields/Dave Holloman would like to see these classes taken in student's first year. Joe Pendleton says this will impact the hiring for years, and a new department may be needed. Simple solution is to make it a grad requirement but harder to enforce early. Learning Communities are up and running. If you have ideas, see Joe Pendleton.

ADJOURNMENT — the meeting adjourned at 4: 19