

Area		Area Representatives		At-Large Area Representatives	Members/Guests
1	x	McCracken, Mike	X	Allan, Peter	Basiri, Tom
1	X	Contreras, Fernando		Huiner, Leslie	Butros, Michael
2		Burg, Ed			Cline, Diane
2	X	Hollomon, David		Executive Officers	Ellis, Lisa
3	X	Heaberlin, Ed	X	Menser, Gary, President	Fields, Ron
3	X	Malone, Patrick	X	Blanchard, Debby, Vice President	Palmer, Becky
3	X	Davis, Tracy		Golliher, Carol, Secretary	Rubayi, Khalid
4	X	Cerreto, Richard	X	Wilson, Jim, Treasurer	Skuster, Marc
4		Harvey, Lisa			
5	X	Truelove, Terry		Adjunct Faculty Representation.	
6	X	Basha, Claudia		Peavy, Don	
6		Smith, Mike		Akers, Glen	
6	X	Maria Ruiz			
7		Menser, Gary			

VVC Faculty Senate Meeting

Minutes

Thursday November 1, 2007

Administration Building Room 8, 3:00 P.M.

Additions and Revisions to the Agenda

1. Action Items

1.1 Approval of October 4, 2007 Minutes – Y

Motion to go to President's Report was made and accepted (waiting for a quorum).

1.2 Approval of Student Grade Appeal form – Introduced to the Senate for discussion. Fernando asked why we would have a formal process only. Ron Fields says it should be informal first before formal to fix it before handing in. Debby stated that often the grade is never changed, after the instructor says yes but doesn't change it. We have lots of those. The form is not for all grade changes, only if instructor refuses to change. It came from the President and is going around. Gary was asked to take the form to Senate for discussion. Recently a grade change went to the President – didn't go through process, so this form. Mark Skuster says let's find the section in Title V that requires this. Ed Heaberlin says good form, empowers the student to go through process. Admin can make change of grade if needed. Bring form in for discussion next time with the person who wrote the form up to explain the rationale. Failed to obtain a motion and a second – no vote.

1.3 Approval of SLO Assessment Report form – Mark Skuster says we must put SLO in Program Review so Policy is asking to come up with guidelines. So this form is a way to do it. Final deadline for the report is 2010 (writing outcomes and establishing assessment). We need to show

significant progress on the forms for submitting to Praise report – list of courses and timetable to accomplish them between now and 2010. The committee is asking for approval for entire packet including forms for library and counselors. SLO assessment form to make changes in assessment. Will every single SLO checked at a time – No. Program SLO's also required. Because we are getting – participation from faculty and we are required to do it, we need to make it part of Praise Report so it gets done. MSC Diane Cline/Dave Hollomon. Y

1.4 Approval of BP/AP 4000: Standards of Educational Excellence – This Board Policy makes SLO's part of our mission and a faculty initiative. Its purpose is to help success and to assert what we do. If we approve this, it goes to the Board as policy. Procedures are admin and faculty concern. Peter Allan asked where the enforcement is? MSC Richard Cerreto and Dave Hollomon to discuss. *Debbie takes over meeting.* SLOs are faculty driven. Bp 4025 already approved so we need to approve 4000. Dave Hollomon asked how could we say no. Debbie reminded us this is not a law; it's a suggestion. We can take a policy and take it to the Board directly, but we'll go to the College Council too. Y

(Down to Treasurer's Report)

2. President's Report and Announcements

2.1 Chairs getting the hiring forms for priority. CIO needs to get them and get them to the committee ASAP. Chairs can send form electronically. In meeting each discipline will have 3 minutes to present. Hard copy tomorrow, committee is made and ready to go. The committee will only make recommendation on 5. The team is hoping to get done by Nov. 16th. For CC Initiative, we (VVC community) have been asked to supply \$30,000 for budget stability initiative campaign. AFT is for it, trying to get \$ from ASB, LACC guild, CTA not on-board, CCA is endorsing. CC Initiative would mean \$2M for us.

3. Executive Officer's Reports

Vice President – Debby Blanchard

Secretary – Carol Gollhofer: Carol is gone to conference – no report.

Diane Cline came in – now a quorum so go back to 1.2

Treasurer – Jim Wilson deferring to Khalid & Peter. Peter Allen reported that we don't really know where we are with allocating funds for faculty. Administration is not currently saying how much money we have to allocate. Some things funded. Currently faculty should call Mary Pringle and see if your project is funded. We are hearing that not specifically named people have interfered with some funds.

Part-Time Representative Report – Don Peavy: Not here.

4. Committee Reports or Special Reports

1. Curriculum Committee – Richard Cerreto: all members have been trained in Curricunet. Ten more people are logged on. IT IS running. Pam, Leslie, Mark, super administrators can help people. Some glitches. Get in there and plug into it. No signatures required anymore to submit curriculum. We should have a date. Anything can go in. Mt. Sac has SLO's done. If trouble with links, check w/Richard.
2. Student Learning Assessment Committee – Marc Skuster/Joe Estephan: Work done above.
3. Program Review – Khalid Rubayi: SLO Supplement will be added to report. March 7, Praise report due, April to SBC, June decisions on priorities. No Nov. meeting, but crucial to have one. Dave Hollomon says we need to make Nov. chairs meeting. Khalid should make the meeting for Praise Report training. Make it important. K will check for meeting time and place – no Marianne here.
4. Equivalency – Debby Blanchard: we can combine experience and courses.
5. Senate Budget Committee – Peter Allan said it earlier. Debbie says Budget Committee members need to be selected for meeting.
6. Grant Writing and Compliance – Mike Smith not there.
7. Hiring Prioritization and Procedures – Mike Smith done, Gary reported. Review dates. 37 positions requested.
8. Foundation – Becky Palmer: Any questions on Foundation? Becky's job is to report anything they do affecting us, but she doesn't know what people want to know. Foundation is going to do fund raising. Help find businesses.
9. College Council – Executive Officer Team. Accrediting commission falling apart. State Senate and CTA starting to question and fight accrediting.
10. Honors – Tim Adell (not here): Dave Hollomon reported that Honors made a Master Plan for going ahead. Problem is we only have two honors courses. For honors courses – get info to faculty; either one hour or add an hour to the class (4 instead of 3).
11. Graduation Requirements – Pam James: the committee is meeting.
12. Debbie announcement for scholarship. Go to website and learn about it.
13. Online Program – Mike Smith not there.

ADJOURNMENT – the meeting adjourned at 4:48 P.M.