

CALL TO ORDER –The meeting was called to order at 3:14

Area		Area Representatives		At-Large Area Representatives	Members/Guests
1	x	McCracken, Mike	x	Allan, Peter	Mike Butros
1		Contreras, Fernando		Pendleton, Joe	Leslie Huiner
2		Burg, Ed			Mike Smith
2	x	Hollomon, David		Executive Officers	Marc Skuster
3		Heaberlin, Ed	x	Menser, Gary, President	Neal Kelsey
3	x	Malone, Patrick	x	Blanchard, Debby, Vice President	Melody Ricci
3		Toner, Steve	x	Golliher, Carol, Secretary	
4	x	Cerreto, Richard	x	Wilson, Jim, Treasurer	
4	x	Harvey, Lisa			
5		Truelove, Terry			
6	x	Basha, Claudia			
6	x	Golliher, Carol			
6	x	Wilson, Jim			
7	x	Menser, Gary			

Additions and Revisions to the Agenda

1. Action Items

1.1 **Approval of October 5, 2006 Minutes** — Cerreto/Butros MSC Y

2. President’s Report and Announcements

2.1 – Handouts: Statewide Acad. Sen. starting a teaching institute

Hayden award also available.

Gary Menser thanked Khalid for defending the Program Review doc, and Jim Wilson and Peter Allan for defending the budget process.

Remember sabbatical leaves are available. Timeline says apply one semester before: Lisa Ellis is chair with Bruce Victor as senate rep and the Chief Instructional Office; in this case that is VP Tortorici. The question of options for sabbatical projects was raised. Changes in administrations mean changes in approaches so if you have been turned down before, try again.

Holiday party should be good: please go.

Senate officers have invited Vice-President Tortorici to come to our meetings.

3. Executive Officer’s Reports

Vice President – Jack Kent Cooke Foundation scholarship. DB reminded us about the criteria. Infor available on website. Deadline Dec. 15. Dell contract approved for all instructional and non-instructional faculty.

Secretary – Will hold on to the Hayward stuff and teaching institute to senate office.

Treasurer – SBC will meet 11/8 12:45 in lib. Conf. rm. Jim is trying to get a faculty

senate secretary. Dave Holloman says Peter encourages folks to attend. Jim attended the statewide conference: Workshop on Course Management Systems—our problem was known; effects of English and math grad requirements; Basic Skills has a group working on teaching practices. Alignment of non-credit classes is a project as well. Some proposals were voted on: statewide curriculum committee is looking carefully at short-term classes; there was a proposal about SLO coordinators; and one for requiring C's for all majors or emphases.

4. Committee Reports or Special Reports

- 4.1 Curriculum: Richard Cerreto had a conference call about accountability ; Chancellor's office sending material for local perusal mostly course names. Gary Menser asked about the non-credit push. Are we going to go overboard? There were also questions on approval process. There are specific areas that non-credit can be developed in. Jim Wilson brought description of this area. CurricuNET is our choice; we are ready to go to the December Board of Trustees meeting for the go-ahead on Curricunet.
- 4.2 Program Dev: Patrick Malone said Leslie is getting the doc to Instucltional Advisory Committee.
- 4.3 Equivalency: Debby Blanchard using the new system. Part-time folks teaching this semester have been grandfathered in—other are going to have to apply.
- 4.4 Hiring: Mike Smith Document is ready for approval; stream-lined version far better than previous. Approve as a first reading Butros/Smith MSC Discussion:Q Do we need a form to respond to #2? Unclear but probably new president will decide. Mike Smith says VP Tortorici wants it simple. We have 1.3M available but no hiring. #3 typo “,or “ probably “for.” Marc Clair will supply documentation. Leslie Huiner will go forward with the schedule, but only if district and BoT approve it. Replacement will continue to be at the whim of the admin. This is only an advisory document. Take it out to everyone and then on Dec. Agenda for approval.

Gary Left at 3:56. VP Blanchard took the chair.

- 4.5 Foundation: Melody no report
- 4.6 Assembly: Debby/ Mike Last meeting cancelled. Rescheduled for Dec. 5.
- 4.7 Honors: Tim Adell Lisa Harvey. says they are trying to get the classes not to be the +1 and administration will let them go meet with few people. A grant may be available for funding some honors classes. Mike McCracken asked that Pam James be part of the discussion, she needs to be because of articulation agreements.
- 4.8 Grad Req: Mike Butros' committee is looking at the green sheet; chairs can expect some changes from it. Changes will go to Curriculum Committee first and then to Senate. New math and Eng are planned for implementation in fall of 2007.
- 4.9 Grant Writing: Mike Smith grant committee has been locked out of process for years but seems to recently be able to get involved with other writers. One administrator is persistently working alone. Concern was expressed that some of the grants are only money for administration—no faculty input.
- 4.10 Senate Budget Committee: Peter Allan feels we can accommodate all the #1 requests and maybe some 2's. The plan goes to VP Tortorici and then to cabinet. We are advisory so we could get nothing. Part-timers are looking for someone to work on BRIC. Their participation would be as union reps, not senate reps.
- 4.11 Online Program Committee: Has anyone been contacted? Ginnie Moran will be calling a meeting. Online is ours; distance ed is theirs. Faculty needs a role. Moran wants to reinvent the committee. Marc Skuster says there will be a meeting on Nov. 27 1-2 in West Wing conference, but it is focusing only on Blackboard transition. Mike Smith says

since Tim Adell is the last chair, he should call a committee. Tim needs to call a meeting to have a new election.

4.12 Student Learning Assessment committee: Marc Skuster no report

4.13 Instructional Advisory committee: Leslie Huiner: VP Tortorici has 4 criteria for prioritization : Health and safety/Accreditation/District goals /Department goals. The committee felt the criteria should be Department goals/Accreditation/ college goals. VP Tortorici wants to re-organize by combining smaller departments. The visions of the committee and the VP are different.

Other –

Neal Kelsey—Part-time faculty: No report

ADJOURNMENT — the meeting adjourned at 4: 43