

Area		Area Representatives		At-Large Area Representatives	Members/Guests
1	x	McCracken, Mike	x	Allan, Peter	Leslie Huiner
1	x	Contreras, Fernando		Pendleton, Joe	Mike Smith
2	x	Burg, Ed			Maria Ruiz
2	x	Hollomon, David		Executive Officers	Tracy Davis
3	x	Heaberlin, Ed	x	Menser, Gary, President	Mike Butros
3	x	Malone, Patrick	x	Blanchard, Debby, Vice President	Sandy Visser
3		Toner, Steve	x	Golliher, Carol, Secretary	Khaid Rubayi
4	x	Cerreto, Richard	x	Wilson, Jim, Treasurer	Chris Cole
4	x	Harvey, Lisa			Marc Skuster
5	x	Truelove, Terry			Lisa Ellis
6	x	Basha, Claudia			
6	x	Carol Golliher			
6	x	Wilson, Jim			
7	x	Menser, Gary			

**VVC Faculty Senate Meeting
Agenda
Thursday, December 7, 2006
Administration Building Room 8**

CALL TO ORDER— The meeting was called to order at 3:11.

Revisions and Additions to the Agenda

1. Action Items

1.1 **Approval of November 2, 2006 Minutes** — Butros and Heaberlin MSC Y

1.2 **Graduation Requirements Proposal for implementation dates for English and math requirements** Fall 2007/ will be mandated by fall 2009/ earlier is to have time for developing any alternatives. **Cerreto/McCracken MSC Y**

1.3 **Hiring Prioritization and Procedures document 2nd rdg.** Butros/Ellis MSC Y

1.4 **Senate Resolution: Full-time Permanent Curriculum Writer Specialist**
Harvey/Burg MSC N

Discussion of the work issues. Marc Skuster: Since the info has to come from the department, then what does that leave for this position to do? JW says that the SLO would be done based on the info from the department—we are looking at it as a way to save folks the slogging work. MT suggested broadening the definition to include some of the reports that the OoI has to do. JW reminded us that the SWAS has this position on a resolution. Ed Burg has some forms for us to use as does the CC website. MM Could this be part of dept. chair issues? FC Could this supplant any new hires? GM people are leaving and is a separate issue.

Recommendation: Bring back with broader description and answer the issue if whether this will supplant any new hires. Perhaps as a coordinator position.

1.5 **Program Development, Discontinuance, and Merger Document—2nd rdg. Y MSC**
Ellis/Butros

2. **President's Report and Announcements**

2.1 – Welcome to Vice-President Tortorici

GM/LE/DB on presidential hiring committee: progressing through the question and brochures are ready to go. Lisa H queried if we are following the same old procedures or whether we are going to try some different approaches. GM says we are being creative.

VP Tortorici—She feel she had an awkward start but feels good about what she sees us doing. Made a suggestion about the CC writer and contacting San Diego CC—they have one like that. Wants to work on this with us. Queried our pessimism about hiring. She would like us to work on a long-range plan and phase in according to need and the ratio. Pleased with the schedule. Registration is done a bit but we are hitting base. We need to grow however to get the money we need. Barbra Louis is going to do the non-credit position; she will deal not only with NC but also all off-campus activities. VP is going to be working with the DE committee as well. CurriCunet is going forward. Curricunet will do the roll-over of current classes. It was pulled from the next BoT meeting, however, in favor of supporting a marketing plan. She will use her report time at BoT to inform them of the need. Ed Burg—did the CC committee run this by the Tech Committee—can we transfer in the future? Did we look at storage? Does it talk to DataTel? MT feels the research done by the committee is adequate. Most of the responses felt that Curricunet will be responsive. Jon Booth suggests that we talk to the company; Ginnie Moran says we need to have a process that will allow the class to be part of our system.

Break for Gary's birthday cake.

3. **Executive Officer's Reports**

Vice President –no report

Secretary – no report

Treasurer – Peter Allan got us money for a senate laptop and or travel etc. Dues are paid. Jim will pass the hat for food money donations.

4. **Committee Reports or Special Reports**

4.1 Curriculum Committee: Richard Cerreto—please go to BoT to support CurriCunet

4.2 Student Learning Assessment Committee: Marc Skuster/ Ginnie Moran Meeting last week to re-invigorate the committee. MS reminded us about what is required. Ginnie discovered we had never really been a part of previous attempts.

Gary left the meeting at 4:05 Jim Wilson, Treasurer, took the chair.

Debby Blanchard returned and took the chair from Jim Wilson 4:13 p.m.

Should the committee continue and what should we do about the SWAS recommendation to have an assessment coordinator? Ginnie knows we are committed based on what she has surveyed; she believes there is money; CurriCunet will help with this. LH: can this be added to resolution. MS: won't help with the assessment of the SLO's yet, but it is a start. DB: continue and consider the SWAS resolution and take it in. Bootstrap the two together.

4.3 Instructional Advisory Committee: Leslie Huiner/Tracy Davis LH: 2 meetings. Talked about the grid that MT sent out by email. Discussed the discipline division on campus—found some problems. Uneven workload for deans as well. DH says we should inundate the OI with ideas that the survey needed to reflect. TD suggest that we follow up on DH's suggestion.

Terry Truelove/Ed Burg seconded a reopening of item 1.4. to rewrite this now Discussion on responsibility of the position. Perhaps this is too much for one person. Ginnie, says Marc, is OK with writing the report with what she has. We shouldn't rush this. FC called for vote. N

4.4 Program Review: Khalid Rubayi We will have dept chairs information on. Working to have it for next week including the template. Meeting 12/13 at 2:00 TBA

4.5 Equivalency Committee: Debby Blanchard did find a glitch—Deans andVP are signing off so the order of distribution is being reversed.

4.6 Hiring Prioritization and Procedures Committee: Mike Smith no report: passed document

4.7 Foundation: Becky Palmer no report

4.8 College Assembly: Debby Blanchard/Mike Smith schedules are out. Cab accepted the SBC augmentation. Only RT gets a position. CW Committees are being reviewed and updated Handbook/orientation packet is being developed. Big advert campaign. Lobbying Joe R and Dennis to get support for Curricunet.

4.9 Honors Committee: Tim Adell no report

4.10 Grad Requirements Committee: Mike Butros: passed resolution

4.11 Grant Writing Committee: Mike Smith distributed a new form that will allow faculty to be advised of a new grant and for Sen. pres to sign off. New app's for Title V trainers. And grant writing trainees. Talk to Mike if questions

4.12 Senate Budget Committee: Peter Allan no report

4.13 Online Program Committee: Mike Smith Committee has been reinvigorated. First meeting today. Right now that committee is part of DE committee and we see how it goes. May need to be re-chartered. Mike will see to that.

Other:

Neville Slade—Environmental Studies Neville is asking for Senate endorsement for an environmental sciences studies AA. Thinks it is a cross-over study that is a good thing for our students and we should articulate among ourselves, both academic and vocational. Wants to take it to state level by end of school year to chancellor's office.

Neal Kelsey—Part-time Faculty no report

Dave Holloman—facilities master planning—had to discard the Francesca as an entrance plan because VV may be planning to do something. Fish Hatchery may be the next likely entrance, especially for first-time users. Develop a welcome place; moving music and art but keep them close to PAC. New planning info from cities does affect our plans. No final description for roads or kiosks or hubs or anything yet. Frontage area is a design issue.

ADJOURNMENT 5:04.