

VVC Academic Senate Meeting
APPROVED MINUTES
 Thursday, May 14, 2009
DESERT ROCK CAFÉ - SAC, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
1	X	Contreras, Fernando	X	Allan, Peter	Adell, Tim
1	X	McCracken, Mike	X	Huiner, Leslie	Butros, Mike
2		Burg, Ed			Chou, Juanita
2	X	Hollomon, Dave		Executive Officers	Golder, Patty
3	X	Davis, Tracy	X	Blanchard, D., President	Inagi, Yoko
3	X	Heaberlin, Ed	X	Harvey, L., Vice-President	James, Pam
3	X	Malone, Patrick	X	Huiner, L., Sec./Treasurer	Johns, Meredith
4	X	Cerreto, Richard	X	Menser, G., Past-President	Miller, David
4	X	Harvey, Lisa			Oliver, Claude
5		Truelove, Terry		Part-time Faculty Representative	Peterson, Debbie
6	X	Basha, Claudia (proxy Carol Gollhofer)		Akers, Glenn	Skuster, Marc
6	X	Ruiz, Maria	X	Elsmore, Cheryl	Toner, Steve
6		Smith, Mike			Young, Henry
7		Slade, Neville			Guests
7	X	Visser, Mike			Bissel, Kitty
					Henderson, Dennis
					Holmes, Jeffrey
					Johnston, Tim

Called to order: 3:33pm

Additions and Revisions to the Agenda

Moved items 2.1 – 2.4 to end of agenda. (Harvey, Huiner)

Discussion: Administration has suggested furloughing Restaurant Management until the new West Side Center opens. Senate would like faculty support to make sure the department continues and students are not affected. In summer '09 schedule, there is a statement requiring students to have add slips signed by Dean of Student Workforce Development in order to enroll in RGMT courses; per VPI, that is illegal because it restricts equal student access to education.

Special Presentation: Debbie Peterson, Adjunct Faculty/Instructional Assistant III, and students from Restaurant Management. Presentation on “Hospitality Department” mission, purpose, Measure JJ bond, economic aspects and job prospects, ACES (Accelerated Careers and Education Skills,) related certificates, and new facility.

1. Action Items

- 1.1 Approval of April 2, 2009 minutes (Allan, Davis) **Y**
- 1.2 Approval of Curriculum Committee actions (Gollhofer, Menser) **Y**
- 1.3 2nd Reading: Revised “AP 4000 – Sustaining Standards of Educational Excellence” (Menser, Visser) **Y**
- 1.4 1st Reading: Revised “AP 1202 – Implementing Institutional Effectiveness” – Bring back for further discussion.
- 1.5 1st Reading: “AP 4025 – AA/AS Criteria” -- Approved by Senate last year, this is for Senate approval as an administrative policy.
- 1.6 1st Reading: “Victor Valley College Policy and Process for Program Discontinuance” – Administration did not accept the recommendations of the previous document. This new document is based on the policy recommended by the statewide Academic Senate. Area 3 comments: suggest ad-hoc Educational Resources Committee incorporated into the new document for process step II, “initiating a discussion on program discontinuance,” as per previous document. New document will not include merger or new department development, will form a committee to work on those areas. Request for comments and suggestions ASAP.

2. President’s Report and Announcements

- 2.1 Hiring Prioritization List
- 2.2 Wait List

- 2.3 Basic Skills Regional Meeting
- 2.4 Authentication of Online Students

3. Executive Officer's Reports

- 3.1 Past President, Gary Menser -- No report
- 3.2 Vice President, Lisa Harvey -- No report
- 3.3 Secretary / Treasurer, Leslie Huiner – Collection for food money \$113
- 3.4 Part-time Representative Report -- No report.

4. Shared Governance Reports

- 4.1 Finance & Budget Committee – Peter Allan – Per Blanchard, met yesterday, committee proposed cuts, budget showed additional contingency reserve of \$12 million in addition to normal reserve.
- 4.2 Environmental Health and Safety Committee – Scott Jones – Per Tracy Davis, this committee was merged with Safety and Security Committee described in the contract after level II grievance filed. Drafted policy for swine flu.
- 4.3 Facilities Committee – Dave Hollomon – No report.
- 4.4 Institutional Effectiveness Committee – Lisa Harvey – Discussed above AP 1202 and AP 4000.
- 4.5 Technology Committee – Khalid Rubayi – No report. Per Blanchard, recommending new format for a supervisory educational technology committee.
- 4.6 Sustainability Committee – Lisa Harvey -- Climate Action Plan in process, surveying staff for ideas for a sustainable campus, including social and environmental sustainability.
- 4.7 Diversity Committee – Martha Vila -- No report.
- 4.8 Staff Development Committee – Peter Allan -- No report
- 4.9 College Council – Debby Blanchard – AP discussed above.

5. Committee Reports or Special Reports

- 5.1 Student Learning Assessment Committee – Marc Skuster – No report.
- 5.2 Academic Senate Allocations Committee – Peter Allan – No report.
- 5.3 Foundation Report – Peter Allan – No report.
- 5.4 Online Program Committee – Henry Young – Researching what other colleges are doing for online readiness. Developed a survey for students regarding class preference, computer literacy and time management. Review and give feedback. Non credit course with 70% success rate is one option, with a suggestion to take an introductory computer course; committee still reviewing.
- 5.5 Graduation Requirements Committee – Pam James – GRC passed through curriculum today a new global diversity graduation requirement, will come to June meeting for review.
- 5.6 Honors Program – Tim Adell – Negotiating with UC Berkeley for honors students to receive preferential admissions.
- 5.7 SLO Coordinator Report – Lisa Harvey – No report.
- 5.8 Basic Skills Committee – Carol Gollither – Nine faculty attended the Basic Skills Initiative meeting, discussion regarding first year experience, tutoring and curriculum issues.
- 5.9 Program Review Committee – Khalid Rubayi – No report. Per Blanchard, program review on administrative hold; assessment should not be part of program review per ACCJC.
- 5.10 Curriculum Committee – Richard Cerreto – Committee working on curriculum handbook; Cerreto retiring from committee next year, Blanchard to chair.
- 5.11 Study Abroad Committee – Dino Bozonelos – Two trips planned for summer session: biology to East Timor with Dr. Kaiser; political science and agriculture classes offered in Costa Rica with Slade and Bozonelos for sustainable development.

6. Senate Representative Reports

- Heaberlin: “Beauty and the Beast” play this weekend, great show!
- McCracken: Thanks to Debbie Peterson and students for excellent service!

7. Adjournment

5:01pm