

Victor Valley College Meeting of the Institutional Effectiveness Committee- Minutes

Date/Time: 04/04/2008, 1:00pm **Place:** Quiet Room, Victor Valley College

Attendance:

Members – (P = Present; A = Absent)			
P	Mark Clair (Classified)	P	Jennifer Larriva (Classified)
P	Donna Derryberry (Classified)	A	Janet Long (Management)
P	Jessica Gibbs (Committee Chair/Faculty)	A	Odell Moon (Faculty)
P	Shirley Gonzalez (Management)	P	Virginia Moran (Administrative Advocate)
A	Dave Hollomon (Faculty)	A	Becky Palmer (Faculty)
A	Jeffrey Holmes (Management)	A	Khalid Rubayi (Faculty)
		P	Marc Skuster (Faculty)
A	TBD (Student)	P	Quynh Tran (Classified)
Guests – None			

Call to Order: Members of the committee met in the Quiet Room on the Victor Valley College Campus.

Action Items

- 1. Review and adopt Minutes from 03/07/2008 meeting:** The 03/07/2008 Institutional Effectiveness Committee meeting minutes were adopted by the committee members.

- 2. Identify and define Institutional Effectiveness factors:** The committee members discussed and agreed upon the following factors of institutional effectiveness:
 - Student Learning
 - Access to Victor Valley College
 - Resource Management
 - Standards of College Excellence

These factors were selected for due to their relationship with the college's mission, goals and priorities, as well as other institutional aspects the committee regarded as relevant to institutional effectiveness.

- **Develop small work groups for each identified factor and begin defining indicators for each factor:** Work groups have not yet been

developed and will be an agenda item for the 4/18/2008 meeting. Indicators will also be identified and assigned to the factors at that time.