

# Victor Valley College Meeting of the Institutional Effectiveness Committee- Minutes

**Date/Time:** 05/02/2008, 1:00pm      **Place:** Building #32, Room 5, Victor Valley College

**Attendance:**

<b>Members – (P = Present; A = Absent)</b>			
<b>A</b>	Mark Clair (Classified)	<b>P</b>	Jennifer Larriva (Classified)
<b>P</b>	Donna Derryberry (Classified)	<b>P</b>	Janet Long (Management)
<b>P</b>	Jessica Gibbs (Committee Chair/Faculty)	<b>A</b>	Odell Moon (Faculty)
<b>A</b>	Shirley Gonzalez (Management)	<b>P</b>	Virginia Moran (Administrative Advocate)
<b>A</b>	Dave Hollomon (Faculty)	<b>A</b>	Becky Palmer (Faculty)
<b>A</b>	Jeffrey Holmes (Management)	<b>A</b>	Khalid Rubayi (Faculty)
		<b>P</b>	Marc Skuster (Faculty)
<b>A</b>	TBD (Student)	<b>P</b>	Quynh Tran (Classified)
<b>Guests – None</b>			

**Call to Order:** Members of the committee met in the Quiet Room on the Victor Valley College Campus.

1. **Review and adopt Minutes from 04/18/2008 meeting:** Minutes were adopted by the committee.
2. **Identify and assign indicators to the Institutional Effectiveness factors:**
  - Committee continued to assign indicators to the “student success” factor.

Action Items

3. **Jessica Gibbs will post the updated “Factors/Indicators” Excel file to the IEC workspace.**