

# Victor Valley College Meeting of the Institutional Effectiveness Committee- Agenda

**Date/Time:** 10/3/2008, 10:00am      **Place:** TBD

## **Agenda:**

### Action Items

1. Review and adopt Minutes from 09/19/2008.
2. Review the recent draft of the IEC Annual Report.
  - Finalize indicators to be used for each factor for reporting.
3. Adopt a final draft of the IEC Annual Report.
4. Review the working draft for “Access and Use of Institutional Research and Assessments” for Administrative Procedures.
5. Review the draft of the written explanation as well as intent of the use of the factors and indicators in the formulation of Institutional Effectiveness Outcomes.

### Discussion Items

1. Discuss a format for the Fact Book for the representation of the IEC Factor data.
2. Discuss a format for communication of the IEC Factor data to the community-performance report.