

Facilities Committee

Meeting Minutes

February 19, 2010

3:00 – 4:00 p.m.

West Wing Conference Room

Meeting called		Steve Garcia	Type of meeting:	Standing Committee
Facilitator:		Steve Garcia	Note taker:	Michelle Messer
Attendees:	David Schneider, Steve Garcia, GH Javaheripour, Chris Hylton, Ron Fields, Robert Sewell, Leonard Knight, Manual Gaytan, Tom Miller, Christa White, Jeffrey Holmes, Michelle Messer			
Guests:				
Minutes				
Agenda item:		Campus Traffic Control – 1 st Week	Presenter:	Chief Leonard Knight
Discussion:		~ Police Chief Knight gave an overview of the two week plan that was established to deal with the large amount of traffic the college campus experiences at the beginning of each semester. He established a task force which looked at issues of traffic flow and parking from previous semesters. They determined that upper campus parking lots would be filled first, and then traffic would be directed to park on lower campus where a shuttle was available to give students a ride to the upper campus if needed. The entrance at Jacaranda was changed to help avoid potential accidents as the overall concern was how to get on and off of campus safely. Volunteers were used to direct traffic. The traffic plan can be found on the VVC website. ~ The effectiveness of each solution will be monitored and adjustments will be made as necessary. ~Tom Miller brought up concerns regarding access to Music Building #20. This building was isolated due to the barricades placed at the top of Lot #5. Music students often have large instruments to carry to class so this isolation was problematic for these students. ~ Chief Knight stated the traffic plan that was put in place was not designed to inconvenience anyone, but they were only able to address the issues that they were aware of from past experience, and that they would find a solution for the Music building so as not to inconvenience students in the future. ~ Another concern was the performances at the Performing Arts Center over the weekend. Chris Hylton will move the barricades from Lot #5 to allow better access on and off campus for the weekend performances. ~ Chief Knight will give the committee an updated report at the next meeting.		
Agenda item:		Solar Project Update	Presenter:	Chris Hylton
Discussion:		Chris Hylton, Director of Maintenance & Operations, gave an update on the Solar project. This project will be tied into the Welding building for electrical connections. It is slated to be finished by the end of April, beginning of May 2010.		
Agenda item:		Sidewalk Repair near Bldg. 55	Presenter:	Steve Garcia
Discussion:		This project was completed on time, before the Spring Semester began.		

Agenda item:	<u>Campus Signage</u>	Presenter:	Robert Sewell
Discussion:	ASB is working on signage for the Technology Center. When changing something for one building all buildings must be taken into consideration. The Facilities Master Plan should be researched to determine if any standard for campus signage has been established in the past. Robert will bring a sample of the sign the students are working on to the next Facilities meeting. ASB will pay the cost for the Technology Center signage.		
Agenda item:	<u>Crosswalk signals at bus stop and ATC</u>	Presenter:	Chris Hylton
Discussion:	This item was brought to the last committee meeting and it was suggested this be taken to Cabinet by the committee as a recommendation to move forward due to the safety issues involved, but was put on hold due to a traffic analysis that was currently underway. Chris Hylton did further research and found a fully solar powered lighted cross walk system that would be a good option to the college. The system could be installed but also moved and reinstalled as needed should the traffic analysis change the current paths of travel. The cost for both crosswalks is under \$30,000, much less than the permanent crosswalk option. The committee recommended taking this option forward to Cabinet for their review.		
Agenda Item:	Next Meeting: March 12, 2010 – 3:00 p.m. – West Wing Conference Room		