

Instructional Program Review Committee

Minutes

Date: 11/07/14

Location: AC 5

IPRC Member Name	Present/ Absent	IPRC Member Name	Present/ Absent
Jessica Gibbs (Chair, PR Coordinator)	P	Ed Heaberlin	E
Deborah Chesser	P	Chris Ohshita	P
Ed Burg	P	Josh Briggs	P
Claude Oliver	A	Jason Shibley	E
Karen Tomlin	P	Donnell Thomas	A
Theresa Shellcroft	E	John Reid	A
Marsha (DeeDee) Cole	E	Jennifer West	A
Patricia Jennings	P	Eartha Johnson	A
David Gibbs	P	Guest:	

Action Items

- Approve minutes 10/24/14 Y N

Program Review Coordinator Report

- Program Review Handbook revision progress- revisions will continue into the spring term. The committee has set a goal for completing revisions and submitting the draft for a 1st read by the Academic Senate in April.
- Program Review open workshops- The last workshop was November 3rd. A few faculty attended. The final workshop of the semester is scheduled for November 21st from 10:00 am – Noon in AC-5.

Discussion Items

- Annual IPRC report- The committee is running a little late on this this year. JG will begin a draft for the Spring term. The committee members expressed frustration in the lack of understanding the greater purpose of program review in general. Also, most of this frustration is founded in the Tier 1 level. There seems to still be lack of trust that the programs reviews are used to generate prioritized funding in areas that are demonstrated as critical within the reports. Much of this is also founded in budget structure.
- Continue to review and revise the Program Review Handbook- JG will do an “accept changes” on the latest draft and distribute to members for further consideration. The committee agreed on a “homework assignment” to be completed over the winter break: committee members will review the templates and suggest annotations.

- Continue Defining
 - “Healthy Program”
 - Program “Improvement”

This discussion will resume in the spring term.

Definitions:

IPRC- Instructional Program Review Committee

NIPRC- Non-Instructional Program Review Committee

PRAISE- Program Review, Allocation and Institutional Strategies for Excellence

OIER- Office of Institutional Effectiveness and Research

EDIE- Executive Dean of Institutional Effectiveness

FBPC- Finance, Budget and Planning Committee

FC- Facilities Committee

TC- Technology Committee

ASET- Academic Senate Executive Team