

Staff Diversity Committee
October 16, 2009, 2 p.m.

Present: Fusako Yokotobi, facilitator; Deborah Chesser, faculty; Janet Long, management; Eddie Stacy, ASB.

Recorder: Linda Cera

Introductions: The constituent representatives introduced themselves. Sherri Pierce is ill today; there is no classified representative. Two community members have been appointed by the superintendent/president.

Purpose: Fusako Yokotobi explained that the Staff Diversity Committee is a subcommittee of the Shared Governance Committee. The purpose is to ensure that the college practices equal employment opportunity and celebrates and embraces diversity and differing opinions. Last year the EEO Plan was completed and approved by the Board of Trustees. The diversity day, Culture Craze, received positive feedback from the college community. A campus-wide survey resulted in a prioritized list of needs—workshops, celebrations, etc.

Budget: Fusako Yokotobi explained that typically, diversity has received approximately \$14,000 per year; however, like other programs, this year's funding was reduced significantly. Approximately \$6000 was received this year. She is responsible for the budget; expenditures are reported annually to the state and include recruitment activities, reasonable accommodations, etc. Eddie Stacy stated ASB may be able to contribute funding.

2009/2010 Goals: It was the consensus of the group to postpone this discussion until the next meeting when more members are present. Last year's survey will be revisited. Fusako Yokotobi shared other colleges' diversity activities that included a speaker series with well known authors, actors, etc. This series was supported by the ASB and community participation. Noon-time discussions were facilitated by students.

Selection of co-chairs: It was the consensus of the group to have Janet Long and Sheri Pierce co-chair the committee again this year for continuity.

Next meeting: Meetings will be held the third Friday of each month. The next meeting will be Friday, November 20, at 2 p.m.

Evaluation:

- The agenda should be distributed before the meeting.
- The minutes will be shared with the co-chairs, then shared and approved by the committee before being posted on the college's Website.
- The list of committee members will be brought to the next meeting.
- The classified group will be asked for a representative.

Adjournment: 2:50 p.m.

Staff Diversity Committee
November 20, 2009, 2 p.m.

Present: Janet Long, co-chair (management); Sherri Pierce, co-chair (faculty); Deborah Chesser, (faculty); Eddie Stacy, (ASB).

Recorder: Linda Cera

Guest: Jackie Trost

Approval of Minutes: After discussion, it was MSC (Stacy/Pierce) to approve the minutes as presented.

Membership: Jackie Trost expressed interest in being a committee member. The representation process was explained: The leadership of each constituency group sent two names to Fusako Yokotobi, facilitator. Two classified representatives, one ASB representative, and one community representative are still needed. The need for the student representatives to be full-time ASB members was discussed. Fusako Yokotobi will be asked to facilitate getting names from the constituency groups to fill these vacancies.

Budget/Finance: This year's budget information is needed to plan future events. At the Culture Craze event last year, water and soda sales made approximately \$80. After discussion, it was the consensus of the group to give the two students who participated in the event, Melissa Singh and Mysty Miller, each a \$40 Bookstore certificate in lieu of the honorariums received by the performers.

2009-10 Goals: The survey feedback last year indicated interest in more information on disabilities. Sherri Pierce has made initial contacts with three potential speakers on disability awareness. Debbie Chesser is obtaining information on a film with deaf actors that was shown at Riverside Community College. The success of last year's Culture Craze event was discussed. The group decided to sponsor two events: either the movie or a speaker and another Culture Craze event.

Other: The process of posting the minutes was clarified:

1. The co-chairs will review the draft minutes
2. The draft minutes will be sent to the committee for review before the meeting
3. The committee will approve the minutes at the meeting
4. The minutes will be posted on the VVC Website

Next meeting: Because the regularly scheduled meeting on December 18 is after the end of the semester, the next meeting will be held on Friday, January 15, at 2 p.m.

Future discussion:

- Current budget figures
- Vacancies: ASB (1), classified (2), and community (1) representatives
- Movie or speaker and Culture Craze event
- Shared folder for Diversity Committee

Adjournment: 2:55 p.m.