

# Student Learning Outcomes (SLOs) Assessment Submission Process

Faculty- The following resource was created to support the Student Learning Outcomes (SLOs) submission process.

The image shows a screenshot of the Victor Valley College website (www.vvc.edu) in a Google Chrome browser. The website features a red header with the college logo and navigation links. A large banner for 'winter intersession '15' is prominent. Below the banner, there are sections for 'Campus News', 'What's New Online', and 'Admissions'. A blue callout bubble with a white border points to a link in the 'Admissions' section labeled 'Institutional Excellence (AKA CFIE) Link'. The callout bubble contains the text 'Click on the Institutional Excellence (AKA CFIE) Link'.

Center for Institutional Excellence - Google Chrome  
 www.vvc.edu/offices/cfie/

**Victor Valley College**  
 Educating Generations, Building Communities

Center for Institutional Excellence  
**Mission Statement**  
 The Center for Institutional Excellence is committed to the student learning, educational practices and quality of services by establishing a process of evaluation and improvement at all levels of the institution. Our primary role is to evaluate and enhance academic and non-academic programs on campus in assessing change and enhancing the quality of the program review. The Faculty, staff and administration have used the data collection process is used to better understand and to provide methods to improve student success.

NAVIGATION:  
 CFIE Home  
 2012-13 VVC Assessment Report  
 Office of Instruction  
 Course Syllabi Submissions  
 Student Learning Outcomes  
 Program Learning Outcomes  
 Program Review Documentation  
 SLO/Assessment Tutorials

**VICTOR VALLEY COLLEGE**  
 18422 Bear Valley Road  
 Victorville, Ca 92395  
 (760) 245-4271

Click on Student Learning Outcomes

Implement Change  
 Review and Discuss  
 Plan for Change

Student Learning Outcome Assessment Committee Members 2014-15

Student Learning Outcomes | Office of Instruction - Google Chrome  
 www.vvc.edu/offices/cfie/slos.shtml

**Fall 2014 Courses Offered and Student Learning Outcomes (SLO):**  
 Select a discipline in the drop down to view current SLO for the 2014 Fall term.  
 Please make a selection below [Go]

**SLO Assessment Action Plan (Calendar)**  
**Assessment** is expected to be done for SLOs on an ongoing basis and is meant to be recorded in some way for research and record keeping. Accreditation agencies may ask for verification of SLOs and assessment at any time. In any given semester, it is possible to assess SLOs one at a time or several at a time. As long as all SLOs are tested within a given time period. The SLO Assessment Action Plan identifies when a course SLO will be assessed twice within a three year cycle. All SLO Assessments Action Plan (Calendars) are updated by the department as courses are updated in CurricUNET.

- **DOWNLOAD : SLO Action Plan Template (XLSX)**
- **DOWNLOAD : SLO Action Plan Template INSTRUCTIONS (DOCX)**
- **UPLOAD : SLO Action Plans (Calendars) - login required**

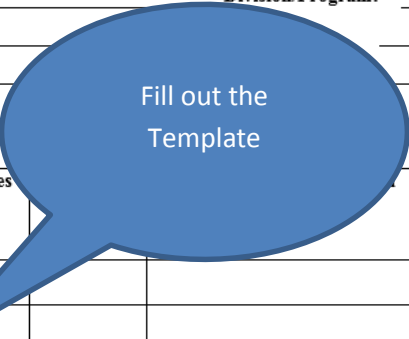
**Student Learning Outcome (SLO) Documents:**  
**An SLO Assessment Form** describing the process, essentially an assessment of the assessment process. Once assessment for SLOs is done, the instructor(s) evaluates the effectiveness of the assessment and the assessment of them. From the information taken by the assessment, the instructor(s) can revise the assessment tools to better accurately measure student accomplishments in the future. When finished with assessment, the instructor writes an Assessment Report detailing the assessment of the students' accomplishments, evaluating the SLOs and assessments, and providing suggestions for improving effectiveness. The process is ongoing, continually reviewing assessment and the SLOs, all in the hopes of improving instruction and learning.

- **DOWNLOAD : SLO ASSESSMENT TEMPLATE (DOCX)**
  - How to save a documents that are labeled in a manner that one doesn't assume the discipline name, courses number, term nor content.
    - EXAMPLE #1: ALDH125-2014FA-ASSESSMENT-FORM.docx
    - EXAMPLE #2: ALDH125-2014FA-RIBRIFIC.docx

Click on the SLO Assessment Template

VICTOR VALLEY COLLEGE  
 Student Learning Outcomes (SLOs) Assessment Report  
Course Assessment

Division: \_\_\_\_\_ Division/Program: \_\_\_\_\_  
 Course Number and Name: \_\_\_\_\_  
 Program Contact Person: \_\_\_\_\_  
 Reviewed by: \_\_\_\_\_



Attach additional pages as necessary.

Related ILO and/or GELO	Related PLO	Course Intended Outcomes	Summary of Data Collected	Use of Results
		1.		
		2.		
		3.		
		4.		
		5.		
		6.		
		7.		

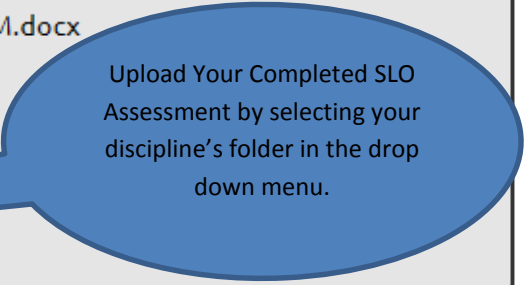
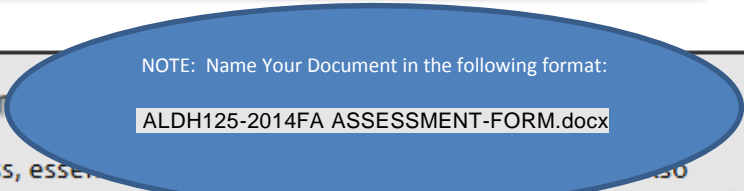
### Student Learning Outcome (SLO) Document

An **SLO Assessment Form** describing the process, essential elements, and expected results of the SLO assessment. Once assessment for SLOs is done, the instructor(s) evaluate the effectiveness of the SLOs and the assessment of them. From the information taken by the assessment, the instructor can revise the SLOs or can revise the assessment tools to better accurately measure student accomplishment in the future. When finished with assessment, the instructor writes an Assessment Report detailing the assessment of the students' accomplishments, evaluating the SLOs and assessment tools, and providing suggestions for improving effectiveness. The process is ongoing, continually reviewing assessment and the SLOs, all in the hopes of improving instruction and learning.

- **DOWNLOAD : SLO ASSESSMENT TEMPLATE (DOCX)**
  - How to save a documents that are labeled in a manner that one doesn't assume the discipline name, courses number, term nor content.
    - EXAMPLE #1: ALDH125-2014FA-ASSESSMENT-FORM.docx
    - EXAMPLE #2: ALDH125-2014FA-RUBRIC.docx
    - EXAMPLE #3: ALDH125-2014FA-SAMPLE.docx

Select a discipline in the drop down to **upload** your SLO Assessment Report (SharePoint).

Please make a selection below



Site Actions ▾ Jan Espinoza ▾

Assessment Reporting Workspace ▸ Shared Documents : Upload Document

Home Committees ▾ Team Review ▾ Search Center TracDat Search this site...

Libraries Site Pages Shared Documents Lists Calendar Tasks Discussions Team Discussion Recycle Bin All Site Content

Name:  Browse...

Upload Multiple Files...  Overwrite existing files

Folder: /AUTO/ Choose Folder...

OK Cancel

Click on Browse, select your document from your file.  
Click the "OK" button.  
You are finished!

## SLO Coordinators contact information:

▾ HASS DIVISION

**HASS Division SLO Coordinator:** David Gibbs  
**Contact information:** [hassslos@vvc.edu](mailto:hassslos@vvc.edu) or Ext. 2446  
**SLO Coordinator Office Hours:**  
**Days:** T/TH & W  
**Time:** 3:30-5:00 P.M. & 11:00 A.M. -12:00 P.M.  
**Where:** Building 30- Office of Instruction Conference Room

▾ HSPSIT DIVISION

**HSPS Division SLO Coordinator:** John Sweet  
 Resources: HSPS 2014FA MTG CFIE MINUTES  
**Contact information:** [hspsslos@vvc.edu](mailto:hspsslos@vvc.edu) or Ext. 2426  
**SLO Coordinator Office Hours:**  
**Days:** M/W  
**Time:** 1:00 P.M.- 5:00P.M.  
**Where:** Lower Campus; Building 64- Office 3

▾ STEM DIVISION

**STEM Division SLO Coordinator:** Lisa Harvey  
**Contact information:** [stemsls@vvc.edu](mailto:stemsls@vvc.edu) or Ext. 2658  
**SLO Coordinator Office Hours:**  
**Days:**  
**Time:**  
**Where:**