

## ***VVC Policy on DE Student Authentication and Integrity***

1. Student access to all online and hybrid classes at VVC requires a secure login and password via Blackboard, the district Learning Management System. This purpose of this requirement is to establish that the student who registers in a distance education class or program is the same person who participates every time in and completes the class or program and receives the academic credit. Informed student compliance with this authentication procedure is supported by the following announcement posted VVC's Blackboard login Webpage:

*Through the entry of my username and password, I affirm that I am the student who is enrolled in, completes and submits the work for the class(es) listed. I will not share my Blackboard username and password with any other individual, will take the necessary precautions to prevent unauthorized use of my student ID and password, and will not use another student's ID or password to log into Blackboard either with or without permission. I further affirm that I have read, understand, and agree to follow the requirements of VVC [Board Policy 5500 Standards of Conduct](#), VVC [Administrative Procedure 5520 Student Discipline Procedures](#), and VVC [Administrative Procedure 3720 Computer Use—Computer and Electronic Communication Systems](#)*

2. In accordance with the *WCET Best Practice Strategies to Promote Academic Integrity in Online Education*, VVC DE faculty are encouraged to use multiple measures of authentic assessment that confirm and support student integrity and the authentication of student identity.

3. Faculty are responsible for monitoring and documenting students' regular and substantive interaction which demonstrates students' active engagement in the online course. 'Active engagement' includes participation in electronic conversations, discussions, completed assignments or any other assessment designated by the individual instructor.

4. Students who fail to demonstrate active engagement prior to the Census date for a class are dropped as "No Shows." DE students who fail to demonstrate active engagement between the Census date and final date to withdraw for a class are dropped for excessive absences, in accordance with a policy stated in the class syllabus.

5. DE students who receive financial aid disbursements must actively participate in a class in order to maintain their financial aid eligibility. Those who are dropped from a class because of insufficient active engagement may be required to pay back some or all of their financial aid award.

6. Students are informed of the meaning of Cheating and Plagiarism through the following definitions that are published in VVC Administrative Procedure 5520(a), the VVC Student Handbook (p. 38D), and/or individual class syllabi.

The term “**cheating**” includes, but is not limited to:

- Use of any unauthorized assistance in taking quizzes, tests, or examinations;
- Dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments or Acquisition, without permission, of tests or other academic material belonging to a member of the VVC faculty or staff.
- Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty as defined below.

The term “**plagiarism**” includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

*See also VVC [BP 5500](#) Standards of Conduct*