



What is CalWORKS?

California Work Opportunity and Responsibility to Kids is a state-funded welfare-to-work program designed to help individuals on public assistance.

We are California Community College program serving CalWORKs students and their families by providing educational and career opportunities combined with an array of high-quality support services that enable students to complete their educational goals, find meaningful employment and successfully transition into the work force. Through collaboration and advocacy with our college partners, we prepare a segment of California's workforce by promoting the economic self-sufficiency of CalWORKs students through attainment of a higher education.



Who is Eligible for CalWORKs?

To qualify to for the CalWORKs Program you must meet the requirements:

- ❖ A person receiving cash aid for themselves and their family (TANF formerly known as AFDC)
- ❖ Must have completed Admissions to Victor Valley College
- ❖ Must have completed VVC Assessment Test



CalWORKs Supportive Services

While assisting students to achieve their educational goals, CalWORKs provides supportive services. Services may include:

- ❖ Advocacy
- ❖ Academic, Career and Personal Counseling
- ❖ County Ed Plans
- ❖ Student Center and Rep Fee waiver
- ❖ Work Study and Job Placement
- ❖ Supplies (notebooks, pens pencils etc.)
- ❖ Assistance in meeting the 20/32/35 hrs of work study to meeting the county's work participation requirements.



How to Contact CalWORKs? (760) 245-4271

Sheree Caldwell, CW/WIA Coordinator ext. 2361
Tracey Downing, CW Secretary ext. 2592
Manika Record CW Counselor ext. 2207
Laura Nankervis CW Counselor ext. 2593
Jason Kennedy, CW Job Placement ext. 2594



How Do I Apply?

1. Complete application for Admissions at Victor Valley College

Victor Valley College admissions application can be completed online at:

<http://www.vvc.edu/offices/admissions-records/apply-for-admission-online.shtml> at home, the Career Center (building 55) or ATC (bldg 21) at VVC.

2. Take Assessment (all students must take Assessment)

- ❖ Testing is available Monday – Friday 8:30 am – 3:00 pm.
- ❖ The assessment test takes about 2 hrs.
- ❖ Students required to bring Application Confirmation printed from the online application.
- ❖ Students must have a current photo I.D. and know your social security number.
- ❖ Test scores are available immediately following the completion of the test.

3. Apply for Financial Aid (Grant money doesn't have to be paid back)

- ❖ Apply Financial Aid by logging in at: <http://www.fafsa.ed.gov/>
- ❖ You can submit FASFA online from home, or there are workshops Monday – Thursday 2:00 pm – 5:00 pm in the ATC (Bldg 21).
- ❖ You may be eligible for **BOGG** (fee waiver) as well as **PELL** grant (cash issued directly to you).
- ❖ You may be eligible for Federal Work Study.

4. Complete CalWORKs Intake

Submit a completed CalWORKs packet. The entire packet is available on line at <http://www.vvc.edu/calworks/forms.shtml>
The completed paper work should have the following:

- ❖ CalWORKs Application (Student Info.)
- ❖ VVC CalWORKs Student Agreement
- ❖ CalWORKs Needs Assessment
- ❖ TANF Verification form
- ❖ Welfare to Work Contract
- ❖ Current class schedule

5. Meet with CalWORKs Counselor

The County Specialist will send a referral to the CalWORKs office. The secretary will then schedule an appointment for the CalWORKs student to meet with a counselor. CalWORKs students must have an educational plan done by the CalWORKs counselor in order for the county to approve their educational plan. If you have educational plan completed by EOPS, general counseling or another college, bring them with you at the time of your appointment

6. Registration

You may register online at <http://webadvisor.vvc.edu/> in the Career Center (Bldg. 55) or ATC Building (Bldg. 21). Registration dates are based on units you have completed at VVC (please check the class schedule for registration dates).