

Victor Valley College Police Department Annual Security Report 2010

**Jeanne Clery Disclosure of Campus Security
Policy and Crimes Statistics Act**

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I. Message from the Chief

The objective of this report is to provide crime prevention and safety information to the college community as well as give an overview of the responsibilities of the police department and the entities involved in making Victor Valley College (VVC) a safe environment for our students, faculty, and staff. The College Police Department is operational 24 hours a day, seven days a week. We are staffed by well trained Campus Police Officers, Campus Police Reserve Officers, Public Safety Officers, as well as a great support staff which consists of an Office Assistant and a Campus Police Specialist. As the Police Department develops crime prevention programs and implements much needed public safety services, the information will be documented in the Annual Security Report to keep the campus community informed and safe while on campus. If there are any questions regarding the public safety services, please contact the police department at ext. 2329.

Sincerely,

Leonard Knight
Chief of Police

II. Safety on Campus

Victor Valley College strives to uplift the diverse communities by teaching, serving and promoting educational excellence, enhancing local prosperity and ensuring environmental leadership. The Police Department participates in delivering the College mission and strives to create a safe environment conducive to academic excellence. Even though the Police Department works closely with neighboring police agencies and employs a variety of measures to reduce and prevent crime, we believe safety is everyone's responsibility and we need your assistance. Victor Valley College is a community of more than 20,000 students, faculty, and staff, located in the city of Victorville within the county of San Bernardino. The College Police Department maintains a collaborative and reporting relationship with police agencies in the surrounding cities. To minimize the number of criminal incidents, a professionally trained police department, students, and members of the wider campus community, participate in a number of shared responsibilities to ensure that the students and their possessions are protected as much as possible.

III. Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act Compliance

The College Police Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. To comply with the act, we collect crime statistics from local police agencies by providing the addresses of off-site locations or off-campus properties either owned or controlled by the college, as well as public property immediately adjacent to campus. All local police agencies, where VVC property is located or is nearby, provide automated statistics for the property and a radius around the property as requested. Copies of the report may also be obtained at the Campus Police Department at 18422 Bear Valley Road, Victorville, CA 92395. All prospective employees may obtain a copy from Human Resources, located in Building 10 or by calling 760 245-4271, ext. 2386. Copies can also be obtained on the college website.

IV. Timely Warning Policy

The purpose of a "Timely Warning" policy is to alert the campus community to potentially dangerous situations so individuals can take appropriate precautions. All "Timely Warning" alerts shall be approved by the Chief of Police or his/her designee and will be issued by the Police Department. All notifications will be issued within 24 hours of the incident.

A "Timely Warning" will contain the following information:

- Time, location and type of crime
- Information that promotes safety
- Prevention tips to allow individuals to protect themselves

All “Timely Warning” alerts will be posted on the College website (<http://www.vvc.edu>) under campus police.

V. Off Site Facilities

The College Police Department provides random patrol at various off-site locations. All emergencies and crimes should be reported to the local police agencies by dialing 911. The College Police Department should be notified after the local police agencies to ensure you have received the appropriate service. In addition, the College Police shares the emergency radio frequency with the San Bernardino County Sheriff’s Department and will be notified by the local dispatcher when a crime occurs in the cities of Adelanto, Apple Valley, Hesperia and Victorville. Non emergency assistance can be provided by dialing (760) 245-4271, ext. 2555.

VI. Security Policies and Procedures

All buildings will be secured by the College Police Department by 11:00 P.M. We recognize the potential need for after hour and weekend access to buildings. All after hour access will require faculty or staff identification. Anyone working late or during a weekend should notify the Police Department. Students working in a building after hours require authorization by College dean and/or an appropriate faculty member in addition to photo identification. Holiday access scheduling is treated as weekend access.

Police Officers and the Maintenance & Operations staff regularly test the emergency phones and submit work orders for repair, recommend the trimming of shrubbery for safety reasons, and conduct periodic lighting surveys. Officers report the need for replacement of lights and any other physical hazards they notice. Periodic crime prevention surveys are conducted when a crime trend occurs or upon the physical changes of office space and equipment when requested by an administrator. Many buildings, offices, labs, computer rooms and areas of campus have alarms.

Lighting improvements are constantly being evaluated. Improvements have included the placement of high intensity lights in various locations, such as: building, parking lots, areas with heavy landscaping and trees, and along pathways frequently traveled by students. Emergency telephones are located in Parking Lots No. 2, 6, 8, and 12, and in front of the gymnasium and football field. All emergency telephones are connected directly to the College Police Department.

Students are encouraged to report any problems with the campus environment to faculty, staff and Police Department personnel. The Police Department will accept confidential and anonymous reports of crime for inclusion in the annual statistical report.

VII. Campus Police Department - Community Policing Agency

Campus safety is coordinated by the College Police Department, located in Student Activity Building (SAC). The department has eight (8) Police and Reserve Officers with full arrest powers, three (3) Public Safety Officers, and two (2) support staff. Our police officers are graduates of an approved California Peace Officers Standards Training Academy and undergo continued training to upgrade their skills. Police, Reserve, and Public Safety Officers have been trained in first aid, CPR, and are authorized to enforce all regulations on the College campus. The College Police officers are armed with firearms. They conduct foot, vehicular and bicycle patrols on campus 24 hours a day. The College Police Officers also work very closely with the San Bernardino County Sheriff's Department to assist them with incidents involving campus community members that may occur off campus in the cities of Adelanto, Apple Valley, Hesperia and Victorville.

Potential criminal actions and any emergencies on campus, including medical emergencies, should be reported directly to the Police Department by dialing 9-1-1 or campus extension 2555.

VIII. Alcohol, Drugs, and Weapons Policy

College Police Officers enforce laws regulating the use of alcoholic beverages and underage drinking. VVC is committed to maintaining a safe and healthy environment for the campus community. Alcohol and illicit drugs should not interfere with the College's educational mission. All VVC faculty members, staff members, and administrators are subject to local, state, and federal laws regarding the unlawful possession, distribution, or use of alcohol or illegal drugs.

The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on the college campus or off campus at any college-sponsored event, is prohibited. No one may use or abuse legal or illegal substances, including alcohol, in a manner which impairs performance of assigned tasks. The Police Department strictly enforces Federal and State laws, as well as the college's zero-tolerance policy of the use and sale of illegal drugs. Violators are subject to discipline and criminal prosecution. Students engaging in the sale of illegal drugs will be expelled. Students found in violation of the College's alcohol, drug and weapons policy may be subject to academic probation, suspension or expulsion.

Firearms and other dangerous weapons of any kind are not permitted on campus. Intentional use, possession, or sale of firearms or any other dangerous weapon is strictly prohibited on campus by State law and/or College policy.

IX. Student Discipline

Students may be arrested, expelled, suspended or placed on probation for committing violent or criminal acts on campus or at campus related events that violate the Student Disciplinary Code. The College will apply the Student Disciplinary Code to any crime committed on campus. For further information, contact the College's Disciplinary Officer at 760 -245-4271 ext. 2383.

X. Sexual Assault Policy

VVC recognizes that sexual assault is a serious issue, and will not tolerate acts of sexual assault on campus. The College will investigate all allegations of sexual assault and take appropriate disciplinary, criminal, or legal action, with prior consent of the victim.

The College Police, with the victim's consent, will immediately conduct a criminal investigation of a reported sexual assault. All complaints will be fully investigated to the fullest extent to ensure that the College makes an appropriate response. Disciplinary actions may be imposed on recognized individual students, student organizations, and/or College faculty and staff found responsible for a sexual assault. College sanctions following campus disciplinary procedures depend on the outcome and may range from suspension to expulsion. According to Federal Crime Reporting Laws, all such crimes shall be included in the public College Crime Statistics and will appear in the Campus Safety Report published every October. Remember that College Police can only protect the community from threats they are aware of, so help protect everyone by reporting crimes to the Police Department.

XI. Sexual Offender Registration

VVC has developed a good working relationship with the County Sheriff's Department and the Department of Correction (both state and federal) in an effort to monitor the convicted sex offenders. In fact, over the last year, the police department has met with the Department of Corrections to develop strong policies and procedures to ensure convicted sex offender compliance. Convicted sex offenders are required to register with the college police department upon enrollment into the college. VVC is required to inform the campus community that a list of sexual offenders is maintained in the campus police office.

XII. Counseling Services

The Police Department has met with members of the Counseling Department to discuss the feasibility of establishing a referral process. The goal of the initial meeting was to begin to work as a team in dealing with sensitive situations, and to make referrals as needed. During the meeting with the counseling staff, it was discovered that members of both the Police Department and the Counselors have received training in threat assessments. Additionally, the Counselors consistently encourage their students to report crimes to the Police

Department in an effort to prevent future crimes. Crime information can be forwarded anonymously at the request of the student. Counselors are also available for consultations during business hours and can be reached at 760- 245-4271, ext 2637.

XIII. Escort Services

The College Police Department provides an escort service to all students, faculty, and staff. The service is available upon request. An officer will escort the person to their car or other location on campus. This service is available 24 hours a day, seven days a week. Call (760) 245-4271, ext. 2555.

XIV. Hate Crimes

"Hate violence" as defined in the statute means "any act of physical intimidation or physical harassment, physical force or physical violence, or the threat of physical force or physical violence, that is directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs of that person or group." Incidents of hate violence should be reported to the Police Department. The College does not condone hate violence and is charged with ensuring that all rights are protected for all people regardless of their ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs as set forth by State law and the U.S. Constitution.

XV. Crime Prevention and Prevention of Violence in the Workplace

VVC has established a Crisis Assessment Steering Committee which is a team of individuals assembled to develop the policies, procedures and protocols for the selected members of the Crisis Assessment Committee whose responsibilities will be to assemble, respond and provide training to, prevent or recognize early warning signs of potential violence. The committee will consist of the Vice President of Human Resources, Director of Nursing, Chief of Police, Dean of Student Services, Public Information Officer, Discipline Officer, members from Counseling, the Humanities, Arts and Social Science (HASS), Science Technology, Engineering and Math (STEM), Health, Science, Public Safety and Industrial Technologies (HSPSIT) Departments, as well as student representatives. Additionally, as the committee moves out of the development stage, representation may be expanded to other departments. Individual consultations, counseling, presentations, and workshops will be offered on an annual basis.

Established procedures for faculty, staff and the police department will serve as the mechanisms for resolving situations of violence or threats of violence. Each allegation of violence will be taken seriously. Individuals are encouraged to report acts of violence, threats of violence, or any other behavior which by intent, act or outcome, harms another person.

XVI. Emergency Response and Evacuation Procedures

Upon confirmation by police officers, VVC will utilize available media, the text alert system, Building Emergency Coordinator (BEC) radios, and the recently installed Alertus Emergency Management Notification software, currently on all the faculty and staff computers, to notify the campus community of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. When warranted, the police department will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system. Once notified, a police department designee will employ a variety of communication tools such as emails, text alert messages, Alertus computer software, and the Building Emergency Coordinators (BEC) radios. The Public Information Officer will be responsible for ensuring that emergency information is disseminated to the local media for release to the surrounding community.

VVC will test the emergency response and evacuation procedures on an annual basis through participation in drills, exercises, and appropriate follow-through activities designed to assess and evaluate emergency plans and capabilities. The Campus Emergency Manager will be responsible for documenting the college's efforts in this regard. Procedures regarding evacuations are available to the campus community year-round in the Emergency Operation Plan (available on-line and in select offices throughout the campus), and the Disaster Preparedness Quick Reference Guide (conspicuously displayed in all offices and classrooms).

XVII. Annual Security Report Availability

The Annual Security Report is available on the VVC website under the campus police link. If you would like to receive the Annual Security Report, you can obtain a copy from the Campus Police Department which is located at 18422 Bear Valley Road, Victorville, CA, 92395, or you can request a copy be mailed to you by calling 760-245-4271, ext 2329.

XVIII. Campus Crimes Statistics

The 2010 crime statistics are attached for your viewing.

**VICTOR VALLEY COLLEGE - CAMPUS POLICE
CRIMINAL STATISTICS - 2010**

OFFENSES	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sept-10	Oct-10	Nov-10	Dec-10	Totals
1. Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
2. Rape	0	0	1	0	0	0	0	0	0	0	0	0	1
a. Forcible rape			1										0
b. Attempted rape													0
3. Robbery	0	0	0	0	0	2	0	0	1	0	0	0	4
a. Firearms													0
b. Knife or cutting instrument													0
c. Other dangerous weapon													0
d. Hands, fists, etc.						2			1				0
4. Aggravated Assault	0	0	0	0	1	0	0	1	0	0	0	0	2
a. Firearms													0
b. Knife or cutting instrument													0
c. Other dangerous weapon													0
d. Hands, fists, etc.					1			1					0
5. Burglary	0	2	1	1	0	1	0	0	2	1	0	0	8
a. Forcible entry			1	1									0
b. Unlawful entry, no force		1				1			1				0
c. Attempted forcible entry										1			0
d. Vehicle burglary		1							1				0
6. Theft (Larceny, x-motor vehicles)	1	2	4	1	4	8	0	2	5	7	2	1	37
a. Petty theft <\$400.00	1	2	2	1	3	6		1	4	6	2	1	0
b. Grand theft >\$400.00			2		1	2		1	1	1			0
7. Motor Vehicle Theft									1				1
8. Arson													0
9. Criminal Threats			1	1			3		2		5		12
10. Misdemeanor Assault									1	1		1	3
11. Narcotics Violations		1	2			2				1	1		7
12. Alcohol Violations					1	1		1		1			4
13. Weapons Violations			1			1		1					3
14. Vandalism	1		3	2	2					4	1	3	16
15. Bomb Threats													0
16. Sex Crimes, not rape	1		1			1				1	1		5
17. Hate Crimes													0
18. Stalking							1						1
19. Child Abuse		1											1
20. Domestic Violence													0
21. Missing Persons					1								1
22. Medical Response		3	5	9	7	1	4	2	4	1	4	3	43
23. Student Discipline			14	2	2	6	3		2	3	8		40
24. Arrests		2	2			3		1		1	2		11
25. Totals across	3	11	35	16	18	26	11	8	18	21	24	8	200

Reported to The Department of Education. The following are the reports submitted:

Victor Valley College

Statistics are posted each year, by October 1st, and reflects the previous year.

Criminal Offenses- On Campus

Criminal Offense	2008	2009	2010
Murder/ Non negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses-Forcible	0	1	1
Sex Offenses-Non-forcible (includes only incest and statutory rape	0	0	0
Robbery	1	0	4
Aggravated Assault	3	2	2
Burglary	17	8	8
Motor Vehicle Theft	1	1	1
Arson	0	0	0

Criminal Offenses- Public Property

Criminal Offense	2008	2009	2010
Murder/ Non negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses-Forcible	0	0	0
Sex Offenses-Non-forcible (includes only incest and statutory rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Hate Crimes – On Campus

Criminal Offense	2008	2009	2010
Murder/ Non negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses-Forcible	0	0	0
Sex Offenses-Non-forcible (includes only incest and statutory rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Hate Crimes – Public Property

Criminal Offense	2008	2009	2010
Murder/ Non negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses-Forcible	0	0	0
Sex Offenses-Non-forcible (includes only incest and statutory rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Arrests – On Campus

Criminal Offense	2008	2009	2010
Weapons: carrying, possessing etc.	0	0	1
Drug abuse violations	0	4	5
Liquor law violations	3	2	1

Arrest – Public Property

Criminal Offense	2008	2009	2010
Weapons: carrying, possessing etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions – On Campus

Criminal Offense	2008	2009	2010
Weapons: carrying, possessing etc.	3	0	0
Drug abuse violations	2	0	1
Liquor law violations	4	4	2

Disciplinary Actions – Public Property

Criminal Offense	2008	2009	2010
Weapons: carrying, possessing etc.	3	0	0
Drug abuse violations	2	0	0
Liquor law violations	4	4	0