

**VVC Academic Senate Meeting**  
**APPROVED MINUTES**  
 Thursday, March 3, 2011  
 Administration Services Bldg., Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
Science	X	Cerreto, Richard	X	Allan, Peter	Adell, Tim
ALDH		Cline, Diane		Cole, Chris	Basha, Claudia
C&L	X	Contreras, Fernando			Bozonelos, Dino
Science	X	Ellis, Lisa		<b>Executive Officers</b>	Butros, Michael
LA	X	Golder, Patty	X	Harvey, L, President	Golliher, Carol
ATC	X	Malone, Patrick	X	Davis, T., Vice-President	Hollomon, Dave
C&L	X	McCracken, Mike	X	Huiner, L., Sec./Treasurer	James, Pam
PAC	X	Heaberlin, Ed	X	Blanchard, D., Past-President	Jennings, Patty
ATC	X	Ruiz, Maria			Jones, Greg
Voc.		Rubayi, Khalid		<b>Part-time Faculty Representative</b>	Jones, Scott
LA		Toner, Stephen	X	Akers, Glenn	Skuster, Marc
ALDH		Truelove, Terry	X	Elsmore, Cheryl	<b>Guests</b>
Voc.	X	Visser, Mike			Mahon, Richard
Ac. Com.	X	Young, Henry			Ontiveros, Ginger
PE					Zacovic, Mark

Called to order at 3:32pm.

**Additions and Revisions to the Agenda**

**1. Action/Information Items**

- 1.1 Approval: December 2, 2010 minutes (Heaberlin, Allan) Y
- 1.2 Approval: Curriculum Committee Actions for 12/09/10 (Blanchard, Golder) Y
- 1.3 Resolution: Hiring a Permanent Vice President of Student Services (Davis, Heaberlin)  
 Student Services faculty concerned with long-term vacancy and impact on academic standards, procedures, prerequisites and finances. Y
- 1.4 2<sup>nd</sup> Reading: American Institutions Graduation Requirement (Golder, Young) Y
- 1.5 ARCC 2011 Report – Mark Skuster -- Annual performance evaluation for community colleges based on statewide outcome priorities, data reported to state, self-assessment written by Institutional Effectiveness Committee in response to the data. VVC declining in performance rates.

**2. President's Report and Announcements**

- 2.1 Special Guest: Dr. Richard Mahon, Area D Representative, Academic Senate for California Community Colleges – Faculty member at Riverside Community College and Academic Senate executive committee member. Discussed areas of responsibility for Senate, available resources, resolutions, adopted papers, and Senate Rostrum. Technical assistance visits can be arranged if requested by both local senate and administration.
- 2.2 Special Guest: Jennifer Fowlie, Communication Center Facilitator – Moved to April agenda.
- 2.3 Accreditation Update – Team visit March 14-17, preliminary meeting schedule discussed.
- 2.4 Presidential Search Committee Update – Nine candidates will go forward to first interviews on March 24-25. Second level candidates will participate in campus forums.
- 2.5 Transfer Model Curriculum – AA-T & AS-T degrees – SB 1440 requires community colleges to offer transfer majors for students to transfer to CSUs. Encourage faculty to review the C-ID (course identification numbering system) and TMC (transfer model curriculum.) Transfer majors have been developed for psychology, communication studies and sociology majors.

**3. Executive Officer's Reports**

- 3.1 Past President, Debby Blanchard – No report.
- 3.2 Vice President, Tracy Davis – Paper ballots for vote on constitution voting timelines will be out soon. Available for office hours, will send email with days and times.
- 3.3 Secretary / Treasurer, Leslie Huiner -- Collection for food money \$80.

- 3.4 Part-time Representative Report – Elsmore - Question on flex. Akers – Question on census rosters and timeline for distribution.

4. **Senate Representative Reports**

5. **Committee Reports or Special Reports**

- 5.1 Program Review Committee – L. Harvey – Modified program review distributed due to time constraints, lack of changes, it focuses on most important issues. Data not required; per district, data will be used to determine class section cuts. Recommend all departments submit program review, hope it will be used by Finance & Budget Committee to drive budget allocations, as well as facilities planning. Request to re-activate program review committee, executive officers working on it.
- 5.2 Graduation Requirements Committee – Pam James – No report.
- 5.3 Basic Skills Committee – Carol Gollhier – Adjunct instructor Amy Azul, Basic Skills Coordinator, is trying to reactivate committee. Not sure how funds are being spent.
- 5.4 Honors Program – Tim Adell – Honors Transfer Council conference will feature 9 VVC students. “Building Bridges” abstract is available, features 5 VVC students.
- 5.5 SLO Coordinator Report – Lisa Harvey
- 5.6 Curriculum Committee – Debby Blanchard – Working on repeatability due to state mandate, if departments have exceptions for repeatability contact her. Submitted a facilities use request form for Academic Senate committees to meet in Academic Commons.
- 5.7 Study Abroad Committee – Dino Bozonelos – Thanks for working with students in Model United Nations, VVC will be representing country of Yemen. Study abroad is meeting, has new website, forms will be online. Semester abroad proposed for teaching English in Korea.
- 5.8 Online Program Committee – Henry Young – No report.
- 5.9 Academic Senate Allocations Committee – Peter Allan – No report.
- 5.10 Foundation Report – Peter Allan – Special presentation by Ginger Ontiveros, Foundation Executive Director – Congratulations on President’s Award, Alumni Hall of Fame dinner was Saturday. “Hands Across California” will be held Sunday, April 17 at 2:00p.m. VVC planning to participate in conjunction with the 50<sup>th</sup> anniversary of college. Route passes through western district boundary at Hwy 138 and Wrightwood. Will raise scholarship funds through a matching fund endowment, asking for volunteers to spend 30 minutes, donate \$10 and recruit 10 friends or alumni.

6. **Shared Governance Reports**

- 6.1 Technology Committee – Khalid Rubayi -- No report.
- 6.2 Institutional Effectiveness Committee – Marc Skuster -- Discussed above.
- 6.3 Facilities Committee – Dave Hollomon – Scott Jones progress update on East Side Center, welcomes visitors.
- 6.4 Safety & Security Committee – Dave Oleson – No report.
- 6.5 Finance & Budget Committee – Peter Allan – Projected budget deficit is about \$7 m for next 2 years depending on expenses and funding. We are at 10,600 FTE, funded at about 9,500, and state’s proposal is to reduce base to 9,000. Concern that if we voluntarily go down to 9,000, we will miss out on growth money when and if it becomes available.
- 6.6 College Council – Debby Blanchard – Discussion about class cancellations, there is no criteria for making the cuts at this time. Concern about potential cancellation of summer, financial impact to faculty with very little notice.
- 6.7 Diversity Committee – Sherri Pierce – No report.
- 6.8 Staff Development Committee – Greg Jones – No report.

7. **Adjournment**

Meeting adjourned at 5:34p.m.