

VVC Academic Senate Meeting
APPROVED MINUTES
 Thursday, December 2, 2010
 Administration Services Bldg., Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
Science	X	Cerreto, Richard	X	Allan, Peter	Adell, Tim
ALDH		Cline, Diane		Cole, Chris	Basha, Claudia
C&L	X	Contreras, Fernando			Burg, Ed
Science		Ellis, Lisa		Executive Officers	Butros, Michael
LA	X	Golder, Patty	X	Harvey, L., President	Golliher, Carol
ATC	X	Malone, Patrick	X	Davis, T., Vice-President	Hollomon, Dave
C&L	X	McCracken, Mike	X	Huiner, L., Sec./Treasurer	James, Pam
PAC		Mirci-Smith, T.	X	Blanchard, D., Past-President	Jones, Greg
ATC	X	Ruiz, Maria			Miller, Thomas
Voc.		Sweet, John		Part-time Faculty Representative	Rubayi, Khalid
LA	X	Toner, Stephen	X	Akers, Glenn	Skuster, Marc
ALDH		Truelove, Terry	X	Elsmore, Cheryl	Tomlin, Karen
Voc.		Visser, Mike			
Ac. Com.	X	Young, Henry			
PE					

Called to order 3:32 p.m.

Additions and Revisions to the Agenda

Special Presentation -- VVC Foundation President's Award to VVC Faculty, presented by Ginger Ontiveros, Angela Valles, Dr. Christopher O'Hearn, incoming BOT member Michael Krause, other Foundation members, students and staff. Dinner and award ceremony on Feb. 26, 2011.

1. Action Items

- 1.1 Approval: November 4, 2010 minutes (Davis, Young) Y
- 1.2 Approval: Curriculum Committee Actions for 10/28/10 (Blanchard, Golder) Y
- 1.3 1st Reading: American Institutions Graduation Requirement (Toner, Golder) No vote.
Discussion re: duplication of general education outcome.
- 1.4 2nd Reading: AP 1200 Review of District Vision, Values, Mission & Goals (Allan, Blanchard) Y
- 1.5 2nd Reading: AP ... District Vehicle Use
Motion to bundle 1.5-1.11 (Blanchard, Allan)
Motion to approve (Allan, Golder) Y
- 1.6 2nd Reading: BP 3250 Institutional Planning Y
- 1.7 2nd Reading: BP 6200 Budget Preparation Y
- 1.8 2nd Reading: BP 6320 Investments Y
- 1.9 2nd Reading: BP 6340 Contracts Y
- 1.10 2nd Reading: BP 6620 Naming of Buildings Y
- 1.11 2nd Reading: BP 6700 Civic Center and Other Facilities Use Y

2. President's Report and Announcements

- 2.1 Academic Senate Fall Plenary Conference Update – Discussion re: SB 1440, transfer model curriculum (TMC) and course identification numbering system (C-Id,) and SB 1143 re: student success issues.
- 2.2 Accreditation Update – Co-chairs meeting on Fridays & Mondays to review draft study.
- 2.3 Presidential Search Committee Update – Committee includes Academic Senate representatives.
- 2.4 Amend Constitution for Voting Timeline Update – Delay with electronic voting process, will be done in spring semester, may be vote by paper ballots.

3. Executive Officer's Reports

- 3.1 Past President, Debby Blanchard – Report on accreditation.

- 3.2 Vice President, Tracy Davis – Thanks to faculty who volunteered for committees. Spreadsheets for committee membership and purpose are being compiled.
 - 3.3 Secretary / Treasurer, Leslie Huiner – Attended Senate plenary workshops on transfer/articulation and Brown Act. Collection for food money \$76.
 - 3.4 Part-time Representative Report – Akers - Adjuncts have volunteered for committees.
4. **Senate Representative Reports**
Henry Young – Update on Online Program Committee and its goals. Discussion on online proctoring policy and good syllabus samples/template.
5. **Committee Reports or Special Reports**
- 5.1 Program Review Committee – Looking for committee members. PRAISE will be due on March 21, 2011. Important to drive department finances, facilities & staffing. Strongly encourage all departments to complete program review.
 - 5.2 Graduation Requirements Committee – Pam James – American Institution graduation requirement will be on next Curriculum Committee agenda.
 - 5.3 Basic Skills Committee – Carol Gollither – Senate President will be reviewing the BSI grant budget. Basic Skills facilitator has an office. BS expanding into a night-time program for 16-weeks in spring.
 - 5.4 Honors Program – Tim Adell - Night-time honors classes will be offered in spring, students will present at UCI conference.
 - 5.5 SLO Coordinator Report – Lisa Harvey – No report.
 - 5.6 Curriculum Committee – Debby Blanchard – Problem with support. Double check course prerequisites in schedule and catalog. Discussion on noting courses which require use of computers in the schedule.
 - 5.7 Study Abroad Committee – Dino Bozonelos – No report.
 - 5.8 Online Program Committee – Henry Young – Reforming committee & establishing goals.
 - 5.9 Academic Senate Allocations Committee – Peter Allan – No extra funds for allocation.
 - 5.10 Foundation Report – Peter Allan – Very happy that Foundation will honor faculty, encourage faculty to attend award dinner in February, would like more faculty involvement.
6. **Shared Governance Reports**
- 6.1 Technology Committee – Khalid Rubayi -- Outlook training Friday, 8am-4:30pm. Consultants to be paid about \$180,000 for migrating all data from Novell to Microsoft.
 - 6.2 Institutional Effectiveness Committee – Marc Skuster -- Campus Climate Survey results will be out next week, delayed so BOT could review prior to campus community.
 - 6.3 Facilities Committee – Dave Hollomon – Planning for use of Academic Commons, sending questionnaire to requestors. Need more faculty members on committee, meets Friday afternoons. Committee against building new One Stop Shop, would rather use existing structures.
 - 6.4 Safety & Security Committee – Dave Oleson – No report.
 - 6.5 Finance & Budget Committee – Peter Allan -- Committee purpose is to recommend regarding budget. Concern about One Stop Shop, \$21 million project. Committee feels this is not appropriate use of college funds, could use existing facilities rather than new building for significant savings. Mid-year cut should not affect current budgets, would use reserve funds.
 - 6.6 College Council – Debby Blanchard – AP/BPs will go to College Council for approval. Nothing gets approved in Council without constituent (including Senate) approval.
 - 6.7 Diversity Committee – Sherri Pierce – No report.
 - 6.8 Staff Development Committee – Greg Jones – Restructuring the limit on travel funds. Facilitator being advertised, their job will be to find money through grants or community to meet faculty/staff needs for training.
7. **Adjournment**
Meeting adjourned at 4:51 p.m.