

VVC Faculty Senate Meeting
MINUTES
 Thursday, November 13, 2008
 Administration Building Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members / Guests
1	X	Contreras, Fernando	X	Allan, Peter	Adell, Tim
1	X	McCracken, Mike	X	Huiner, Leslie	Beach, Kelley
2	X	Burg, Ed			Butros, Michael
2		Hollomon, Dave		Executive Officers	Dershem, Babette
3	X	Davis, Tracy	X	Blanchard, D., President	Fields, Ron
3		Heaberlin, Ed		Harvey, L., Vice-President	Golliher, Carol
3	X	Malone, Patrick	X	Huiner, L., Sec./Treasurer	Hendrickson, Brian
4	X	Cerreto, Richard	X	Menser, G., Past-President	James, Pam
4		Harvey, Lisa			Johns, Meredith
5		Truelove, Terry		Part-time Faculty Rep.	Jones, Scott
6	X	Basha, Claudia		Akers, Glenn	Rubayi, Khalid
6	X	Ruiz, Maria	X	Elsmore, Cheryl	Skuster, Marc
6	X	Smith, Mike			Toner, Steve
7		Slade, Neville			Vila, Martha
7	X	Visser, Mike			Young, Henry

Called to order at 3:35pm.

Additions and Revisions to the Agenda

1. Action Items

- 1.1 Approval of Oct. 2, 2008 minutes (Davis, Malone) **Y**
- 1.2 Addition to Bylaws (Allan, McCracken as amended) **Y**
- 1.3 Addition to Constitution (Davis, Allan as amended) **Y**
- 1.4 Student Learning Outcomes Assessment FAQs (Skuster, Visser, as amended; 1 no vote) **Y**
- 1.5 Instructional SLO Assessment Report (Burg, Menser, as amended) **Y**
- 1.6 Learning and Support SLO Assessment Report (Burg, Malone, as amended) **Y**
- 1.7 Student Services-Categorical Programs Self-Study – 2nd reading (McCracken, Allan) **Y**
- 1.8 Board Policy and Administrative Procedure 4000 (Davis, Huiner) Information Only

2. President's Report and Announcements

- 2.1 Accreditation Visit – Blanchard & Harvey met with accreditation team Wednesday. There were still 28 classes without SLOs, they were deactivated for spring 09. Otherwise it was a good report, wait until January at earliest for response (may have to wait until March.) Other problems reported by visiting team: Board of Trustees micromanaging; they want more campus-wide dialog and budget tied to planning.
- 2.2 New Hires – Dr. Silverman can't say how many positions due to unknown mid-year cuts; Senate executive team is working with Dr. O'Hearn regarding prioritization process. Blanchard will be asking dept. chairs for requests, will have department chairs submit new hire requests to deans, deans will prioritize entire list and send to committee. Question to reps. – do you want same process as last year with committee presentation or a simplified process? Consensus to prioritize based on written justifications and see how process goes.
- 2.3 Conference report – Senate executive team members attended the statewide Academic Senate's "Fall Plenary" session in Los Angeles in November.
- 2.4 Other: Congratulations to Model United Nations students and Dino Bozonelos, and congratulations to Jim Comer's student conference presenters. Blanchard shared survey of other colleges regarding senate dues,

and questioned reps. if they would be interested in additional survey or instituting dues. Discussion, some opposed, some may be interested if dues were voluntary and through payroll deduction; matter should be voted on by all members. Tracking problems related to IT intrusion in the classroom or educational lab areas. Instructional Media Services coordinator Babette Dershem reported on Smart Boards in ATC and PAC, they are being ruined because people are writing on them with permanent markers, please attend a training session.

3. Executive Officer's Reports

- 3.1 Past President, Gary Menser – No report
- 3.2 Vice President, Lisa Harvey – No report
- 3.3 Secretary / Treasurer, Leslie Huiner – Conference report
- 3.4 Part-time Representative Report, Cheryl Elsmore – Concerned about and would like adjunct faculty to serve on all senate committees.

4. Committee Reports or Special Reports

- 4.1 Petitions Committee, Fernando Contreras -- Committee membership is currently 3 counselors, would like instructional faculty members; Steve Toner and Henry Young volunteered.
- 4.2 Sustainability Committee, Lisa Harvey -- No report.
- 4.3 Senate Budget Committee, Peter Allan -- Committee should meet soon to discuss mid-year cuts.
- 4.4 Foundation Report, Peter Allan -- Celebrating passage of Measure JJ bond.
- 4.5 Basic Skills, Carol Gollhofer -- Working on process for spending the Basic Skills funds.
- 4.6 Curriculum Committee, Richard Cerreto – Curriculum back-log is moving through Curricunet, email notification system will be turned back on. If you have a class that hasn't launched (noted as "pending" or "awaiting approval",) notify a curriculum committee member to have it launched.
- 4.7 Student Learning Assessment Committee, Marc Skuster – Covered in action items 1.3-1.7.
- 4.8 College Council, Debby Blanchard -- Date changed to first Wednesday of month.
- 4.9 Honors, Tim Adell -- Five honors classes for spring, want to establish a "track" of honors classes. HTCC conference coming up, will be sending 5 or 6 students.
- 4.10 Graduation Requirements, Pam James -- Liberal Arts program approved in September by the Chancellor's Office, focus is on transfer track, it's in new catalog. Looking at a graduation requirement for diversity or multi-cultural studies such as "global citizenship."
- 4.11 Online Program, Glenn Akers -- No report. Need a replacement chair. Blanchard reported on Higher Education Act of 2008 and authentication of online users. Young to organize meeting to elect new chair.
- 4.12 Study Abroad Committee, Dino Bozonelos – Blanchard reported that senate's Study Abroad Committee is separate from the student services' International Education Committee, and this senate committee is being reestablished. Bozonelos to remain as chair.

5. Senate Representative Reports

Basha – Need a list of members represented by area reps. Children's Free Theater next week, "King's New Clothes."
Malone – Complaint about emeritus faculty teaching part-time, not given priority status after 2-years. Per Butros, it is a contract issue and will be negotiated.

6. Adjournment

Adjourn at 5:11pm.