Much work has been done over the last few weeks to prepare for the Site Visit on March 15th, 2012:

1. The Educational Master Plan Committee, led by Michael Butros, consists of faculty and staff and they are meeting weekly to write a new, updated Educational Master Plan. They have elected to divide the Plan into seven chapters, and a team of faculty and staff has been assigned to each of the chapters. The plan is expected to be ready in draft form during the Spring Semester. It is critical that as many faculty members as possible contact Michael to volunteer to be a part of one or more of the chapters. Again, this plan is "Educational", so it needs to address the educational needs of the College, as well as the facility, budget, IT, MIS etc. needs that support Instruction and the Institution.

2. The Distance Education Committee under the leadership of Lisa Ellis has been very busy during the last few months. They have drafted a complete new "Distance Education Plan" which incorporates Management and Coordination of Distance Education, Institutional Support for Distance Education, Course Development and Quality, Professional Development and Readiness Training, and Processes and Procedures for Evaluation and Improvement. This plan will guide us as we enhance the College's offerings in the area of hybrid and on-line instruction.

3. The outcomes and Assessment Committee under the stewardship of Dr. Lisa Harvey has created Institutional Learning Objectives (ILO's) for VVC. They are continuing their mission to evaluate the current level of Program Level Objectives that are listed in CurricuNet and making sure that all of our programs and certificates have Program Level Outcomes. The PRAISE reports for instructional and non-instructional areas include outcomes which should be listed and assessed on a regular basis.

4. College Council has approved the formation of an Enrollment Management Committee. It would be great if we could guarantee our students a two-year program, so that they could select their classes on enrollment and know exactly when they would finish. Unfortunately, restrictions placed on us by "workload reductions" (read budget cuts) from the State result in our having to cut schedules which severely impacts many student's plans. The committee will establish a rubric which will maximize the number of classes available when budget cuts affect the schedule.

5. In addition, College Council approved the formation of a Catalog Committee. This committee will be charged with ensuring that our catalog is complete, up-to-date and on-time.

6. The Finance and Budget Planning Committee is establishing the rubrics to evaluate the financial requests included in the PRAISE reports. The goal is that evaluation of augmentation requests will be done at each level, so that the final approved requests will then "drive the budget".

7. Dr Harvey has "stepped up" and accepted the interim position of Chair of the Institutional Effectiveness Committee. The Institutional Effectiveness Committee is an essential part of College programs and procedures. A permanent chair is needed to move this activity along. If you would like to know more about IE, please go to http://www.vvc.edu/offices/Board_of_Trustees/Board_Policy_Manual/AP%201202.pdf

As I mentioned in the last Accreditation Update, we still need volunteers to come forward and help in all of the activities described above. Something else that is critically important is to keep records of all of the meetings that you attend especially those that have relevance to the 8 ACCJC recommendations. IT is working on a system which will allow central repository of all of the "evidence" that we need to show that we are making progress with the recommendations. This system is currently under trial by the Educational Master Plan committee and will be opened up for all committees as needed.

Peter Allan

Interim Executive Vice-President | Instruction and Student Services
Victor Valley College
18422 Bear Valley Road
Victorville, CA 92395
Email: Peter.Allan@vvc.edu
Phone: (760) 245-4271 Ext. 2456 Cell 760 486-5686

Please note my e-mail address has changed effective 4/10/2011