

# Victor Valley College District

## Administrative Procedure

AP # 4235

### Advanced Placement Credit- Process for awarding Victor Valley College credit

#### Reference:

Student Services, Title V

Educational Code Section 7950

#### Process

The granting of credit and units for Advanced Placement (AP) is the purview of the College's Academic Senate. In collaboration with faculty within the Counseling Department and staff from Admissions and Records, the Victor Valley College (VVC) Academic Senate will facilitate an AP policy update process on a continual three-year cycle. In 2009, the VVC Academic Senate voted to align, when reasonable to do so, its AP credit policy approval with the AP credit policies of our neighboring University of California and California State University campuses. This practice has been in place and it complies with Assembly Bill 1985 that was signed into law in 2016.

In order to complete the review process so that each cycle's updated AP policy can be vetted and published in the subsequent year's Course Catalog, the Senate's AP policy constituent groups will commence the process during the fall term of each third year in the cycle. Senate-approved AP policies will be published in the VVC Course Catalog, as well as online. Catalog rights, along with continuing student status policies, as defined in the VVC Course Catalog, will guide the VVC Admissions and Records office evaluation process to determine which Course Catalog year's AP policy will apply for VVC graduation and certificate candidates.

#### Credit and Unit Posting

The student seeking AP credit must meet the following criteria:

Achieve a passing score on their completed AP subject area exam (only scores of 3, 4 or 5 yield college credit);

Apply and complete the admission process to VVC;

Submit their official College Board transcript that contains AP exam score data to the VVC Office of Admissions and Records.

Upon receipt of a student's official College Board AP transcript, and in accordance with the appropriate Senate-approved AP Policy, Admissions and Records office staff will perform an official evaluation, indicating on the student's VVC transcript any applicable AP credit and VVC course equivalencies. Students seeking degrees at VVC must meet the minimum units completed in residence at the College; the current residency unit minimum is 12.