

**COLLEGE COUNCIL MINUTES**  
**WEDNESDAY, FEBRUARY 3, 2016**  
**SAC, ROOM 44-C**  
**2:00 – 4:00P.M.**



**College Council meetings occur on the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of every month from 2-4p.m. in the Student Activities Center, Room 44-C.**

**Present:** Roger Wagner, Hamid Eydgahi, Pearl Bandringa, Ray Navarro, Kelley Kingman, Steve Garcia, Deedee Garcia, Arthur Lopez, Greta Moon, Margaret Kagy, Lynne Glickstein, Trish Ellerson, Marie Vidana-Barda, Cheryl Elsmore.

**Recorder:** Victoria Martinelli

**Call to Order:** 2:04 p.m.

**Announcement of items added or deleted to the agenda:** None.

**1) Approval of the Minutes**

a) **January 6, 2016** – approved by consensus

**2) Accreditation Update, Standing Agenda Item ~ Peter Maphumulo/Roger Wagner**

Roger reported that the Accreditation teams will be meeting to induct the accreditation standard teams in March; a formal induction ceremony will take place in March then the teams will be off and writing.

**Action:** No action.

**First Read, Administrative Travel Procedure, Addition of non-employee travel & meal policy & travel flow chart ~ Karen Hardy/Kelley Kingman ~ Attachment**

Kelley Kingman stated that the item is coming back for a first read as a few things have been fine-tuned; most of the changes are verbiage related. Kelley reviewed the changes/additions to AP 6332. An energetic conversation took place amongst the group.

**Action:** Review with constituency groups for discussion, revisions, etc. Bring the item back for a second read.

**3) Informational Item/Discussion, February 9, 2016 Board of Trustees Agenda Review ~ Roger Wagner**

Roger expanded on the Board of Trustees agenda with the group for review and discussion. Robust conversation took place amongst the group regarding an agenda item.

**Action:** No action.

**4) Informational Item/Discussion, Possible Menu Additions for WebAdvisor ~ Roger Wagner**

Gabrielle Galindo presented the item to College Council on January 6, 2016. Under Action, Dr Wagner requested that this item be brought back to the next meeting as he will have a venue that will address the issues. We can facilitate a regular business process without creating a standing committee or taskforce.

**Action:** Roger requested that the diagram that Gabrielle presented be provided to student services and counseling to see if it was acceptable, then pass it on to Justin to see if it was doable. Justin stated that it would be a work order and passed around till it was done.

## 5) Committee Updates:

- a) **Accreditation Committee:** Refer to item #2 on the agenda.
- b) **Diversity Committee:** Meets on the Second Thursday of every month from 1-2pm, Allied Health Bldg. 32. – No report.
- c) **Environmental Health & Safety Committee:** Meets on the first Wednesday of every month from 9-10am, Bldg. 44 (SAC) Quiet Room. No report.
- d) **Facilities Committee:** Meets on the second Friday of every month from 1:30 – 2:30 pm, Bldg. 10, Board Room: Steve Garcia reported that during the last meeting they went through the process of the committee makeup making sure that they fill all the vacancies; redefined what a quorum would be in an effort to do business; in the process of re-electing a chair as Dr. Miller will be leaving us and co-chair; essentially just cleaning up on how we are going to go about doing business and will clarify during their next meeting.
- e) **Finance Budget & Planning Committee:** Meets on the first & third Wednesday of every month from 12:00 – 1:15pm, Bldg. 10 Staff Lounge: Deedee Garcia reported that the committee met today and went over changing the rubric for scoring budget augmentations; provided an update on the Governor's budget proposal for 16-17; went over praise report due dates.
- f) **Employee Professional Development Committee:** Meets on the third Monday of every month from 3-4pm, Staff Lounge, Bldg. 10: Rolando Regino reported that he received a newsletter that was forwarded to everyone's email regarding tips about teaching.
- g) **Student Success and Support Committee:** Meets on the third Thursday of every month from 1:15 – 3:30 p.m., Bldg. 44 (SAC) Quiet Room: Greta Moon reported that the committee has not met however they will be meeting this month.
- h) **Technology Committee:** Meets on the second and fourth Thursday of every month from 2:30 – 3:30 pm, Bldg. 44, (SAC) Room C: Justin Gatewood reported that the committee met on the 28<sup>th</sup>, no quorum as the committee consists of 14 members and only 8 were present; Tracy Davis brought recommendations regarding the Distance Ed Plan; discussed the help desk; reviewing the Technology Master Plan Draft that was put together in 2012; meeting on the second Thursday of the month.

## 6) Future Meeting Topics:

None

**Adjourn:** 3:10 pm