



Victor Valley Community College District
COLLEGE COUNCIL MINUTES
WEDNESDAY, APRIL 19, 2017
SAC, ROOM 44-C
2:00 – 4:00P.M.

College Council meetings occur on the 1st & 3rd Wednesday of every month from 2-4p.m. in the Student Activities Center, Room 44-C.

Present: Roger Wagner, Nancy Turner, Lynne Glickstein, Pearl Bandringa, Tracey Richardson, Amy Espinoza, Cheryl Elsmore, Peter Maphumulo, Amber Allen, Kevin Leahy, Leonard Knight, Malia Carpenter, Jessica Gibbs, Ron Graham, Deedee Garcia, Ray Quan, Robert Sewell, Deedee Garcia.

Recorder: Victoria Martinelli

Call to Order

Dr. Wagner called the meeting to order at 2:05pm.

Announcement of items added or deleted to the agenda.

Added: Recognizing Law Day on May 11th.

1) Approval of the Minutes

a) April 5, 2017

It was MSC (Tracey Richardson/Pearl Bandringa) to approve the minutes. No discussion, all in favor, no one opposed.

2) Second Read, Federal Grant Funds ~ Marie Vidana-Barda (Attachment)

First reading took place during the March 15, 2017 and April 5, 2017 College Council meeting. To create an Administrative Procedure for Federal Grants to ensure the District is in compliance with Federal Regulations.

Pearl Bandringa explained the need to create the AP.

Action: It was MSC (Robert Sewell/Lynne Glickstein) to approve the second read. No discussion, accepted as written, no one opposed.

3) Information/Discussion, Proposed Administrative Procedure – Correction ~ Lorena Dorn (Attachment)

The AP was approved during the April 2017 College Council meeting. This is a request to approve the typos.

Lorena Dorn was unable to attend the meeting. Roger Wagner read a brief paragraph on her behalf regarding her agenda item.

Action: It was MSC (Lynne Glickstein/Ray Quan) to approve the amended proposed AP (Acceptance of Transfer and External Exam Credit). No discussion, accepted as written, no one opposed.

4) Added - Information/Discussion, Law Day, May 11, 2017 ~ Lynne Glickstein

Lynne provided a brief overview of what Law Day is. She went to the Bar Board meeting last week to discuss Law Day and the positive effects within our Community. The event is scheduled on May 11th from 2-5pm. Most Colleges have embraced the program. There will be a Q&A, and Lynne will highlight the paralegal program here. Lynne asked for volunteers. Chief Knight stated that the flyer will be sent out as soon as possible. Lynne stated that she will start pushing the program and hopefully getting students to participate and recognize the day.

Ray Quan asked about Cinco de mayo, Robert Sewell and Lynne Glickstein responded.

Roger Wagner requested that if anyone knows of any celebrations that need to be recognized to please bring it to his attention.

5) Committee Updates:

- a) **Accreditation Committee:** Refer to agenda item #1.: No report.

- b) **Diversity Committee:** Ray Quan reported that the committee had asked him to make a presentation on April 28 on student harassment and their rights on campus. Last meeting he was asked to go over the EEO plan with them.

- c) **Environmental Health & Safety Committee:** No report.

- d) **Facilities Committee:** No report.

- e) **Finance Budget & Planning Committee:**
Deedee Garcia reported that the committee met today, no quorum, reviewing and updating AP 6200. Closing the loop for the ACCJC recommendation on budget augmentation. Also discussed what she is doing in the budget office, reducing some budget lines, looking to reduce 4, 5, & 6, object codes and explained that process, an email will be sent out explaining the process. This will be a permanent reduction. Peter explained that this decision was made in 2004, he suggested that maybe it should be discussed with others first. Deedee said it has not been implemented yet. Lucrative discussion took place regarding the potential reduction. Peter Maphumulo shared his concerns and would like to see where the money is that is not being used. Deedee stated that she has sent the budgets to the deans and their departments at mid-year for their review. Peter would like the opportunity to review the potential reductions. Peter asked if this is something that College Council has to approve. Tracey Richardson replied that this is only information and sharing. Lynne Glickstein expressed her concerns. Peter said this is an aspect of a larger discussion. Roger stated that the committee will take College Council recommendations back to the committee for discussion. Roger said that we are getting closer to drafting a budget for next year, and briefly expressed what they will be doing because of the future years. Rogers's goal is to bring the reserves down to a more acceptable number. He feels more confident on the numbers we are producing, we are going to have a truer ending fund balance. Enrollments are up for winter and this semester. Roger stated that this is not a crisis, he is only painting a picture of where he would like us to be. Tracey stated that the budget is rolled over every year and briefly explained the process. Deedee reported that the committee also discussed printing on campus, Deanna Sanabria is working on implementing usage data in an effort to see how much everyone is using and build the budget for next year based on usage. Questions and concerns were answered. Roger stated that we are obligated to take care of students and our resources.

- f) **Employee Professional Development Committee:**
Roger reported that All Staff Day was a success and would like to continue having this event once year when students are not on campus.

g) **Student Success and Support Committee:**

Pearl Bandringa reported that the committee will be meeting tomorrow.

h) **Technology Committee:**

Kevin Leahy reported that the committee did not meet. During the next meeting they will be discussing the Technology Plan, Annual Plan, and summer projects.

6) Future Meeting Topics:

Lynne Glickstein report that AFT did a mailbox stuffing to get adjuncts to their mailboxes and during the process they found that there are at least 100 mailboxes needed, may discuss this with the deans. Jessica Gibbs stated that having a list of all the mailboxes and locations is extremely important, as she spends more time searching for mailboxes.

Robert Sewell reported on future events on campus. AG department will be having a plant sale on the 27th, Music department has several events beginning tomorrow evening, March of Dimes event is on Saturday (Saving Our Babies) nursing students will be working this event, American Cancer Society Relay for Life will be held on the 29th & 30th, Patty Witt received a motorized gift during All Staff Day and will be attending Relay for Life as she can use her new scooter, Hispanic Chamber of Commerce is sponsoring Cinco de Mayo the following weekend, ASB & Nursing will be putting on a Kids Zone event, at least 50 vendors will be there. 450 8th graders will be on campus on May 16th to visit the Auto/Welding/Construction department, and Aviation and AJ will be providing a presentation for the students.

Margaret Kagy reported that Amy Espinoza and Nancy Turner are new Classified Union members.

Adjourn:

Roger Wagner adjourned the meeting at 3:04 p.m.