Please rate the officer on his/her execution of the following responsibilities using the following scale:

5 = excellent  4 = good  3 = average  2 = fair  1 = poor  
NBJ = no basis to judge

Community Service Coordinator – This role should be filled by a student who possesses strong communication and organizational skills. Students must enjoy networking and working with a variety of individuals. Following are the primary responsibilities:

Attend all cabinet and general meetings monthly

5 = excellent  4 = good  3 = average  2 = fair  1 = poor  NBJ

Serve as liaison between academic support programs/groups and Advisors/Cabinet

5 = excellent  4 = good  3 = average  2 = fair  1 = poor  NBJ

Collaborate with the President and other members of the cabinet to provide academic support activities to students

5 = excellent  4 = good  3 = average  2 = fair  1 = poor  NBJ

Provide information to members about academic support opportunities available on campus

5 = excellent  4 = good  3 = average  2 = fair  1 = poor  NBJ

Assist Advisors in planning fall and spring conferences and workshops

5 = excellent  4 = good  3 = average  2 = fair  1 = poor  NBJ
Puente Club Cabinet Evaluation

On a scale of 1 to 5 (1 being poor and 5 being excellent), please rate the officer on these qualities:

- Leadership 1 2 3 4 5
- Initiative 1 2 3 4 5
- Dependability 1 2 3 4 5
- Communication Skills 1 2 3 4 5
- Ability to work with others 1 2 3 4 5
- Trustworthiness 1 2 3 4 5
- Problem Solving 1 2 3 4 5
- Time Management 1 2 3 4 5
- Organization 1 2 3 4 5
- Self-Discipline 1 2 3 4 5
- Patience 1 2 3 4 5
- Assertiveness 1 2 3 4 5
- Flexibility 1 2 3 4 5

- In your opinion, what did this officer do most effectively?

- If you could make one suggestion to this officer as to how his/her performance could be improved, what would be your suggestion?